



Factsheet: Special Use Permit - Kenai River Center Multi-Agency Permit

The Division of Parks and Outdoor Recreation (DPOR) manages State Park lands and waters for both personal and commercial use. Some activities require a Special Use Permit (SUP). This fact sheet provides guidance on when a permit is needed through the Kenai River Center.

What is the Kenai River Center?

The Kenai River Center is a multi-agency permitting office that coordinates permits to protect and restore watersheds across the Kenai Peninsula. Completed applications are routed to the appropriate local, state, and federal agencies.

When is a State Park Permit required?

A permit is required if your project is within the Kenai River Special Management Area (KRSMA). These permits are issued under 11 AAC 18.010 and apply to non-commercial projects.

How do I know where the State Park Boundary begins?

KRSMA, established in 1984, includes over 105 miles of rivers and lakes. Projects located below the Ordinary High Water (OHW) mark of the Kenai River, Kenai Lake, and Upper and Lower Trail Lakes fall within this boundary and require a permit.

How do I know where Ordinary High Water (OHW) or Mean High Water (MHW) is?

OHW is the highest point where water flows often enough to leave a visible mark; usually seen as a change in vegetation or a shift from plants to gravel, rock, or sand. On the Kenai Peninsula, OHW levels typically peak in July and August.

How long is a permit valid?

Most SUPs are valid for the life of the structure unless otherwise noted.

How much does a permit cost?

The Kenai River Center charges a \$50 processing fee, separate from the State Park Special Use Permit, which costs \$200 total (\$100 non-refundable application fee + \$100 permit fee), as outlined in Director's Order 327:

<https://dnr.alaska.gov/parks/asp/dirorder/327sup.pdf>

Where do I find the application and get additional information?

The application for the Kenai River Center Multi-Agency permit can be found at:

<https://www.kpb.us/local-governance-and-permitting/land-use/streams-rivers-lakes/permits-and-forms/multi-agency-permit>.

Tips when filling out a Kenai River Center Multi-Agency Permit Application.

- Make sure your contact info is legible.
- Include a detailed site plan with clearly labeled items and a legend.

Please allow up to 30 days for processing.

Questions? Contact parkpermitting@alaska.gov