

NATIONAL HISTORIC LANDMARK
PROJECT NOTIFICATION to NPS

State of Alaska
Department of Natural Resources
Office of History and Archaeology
550 W. 7th Avenue, Suite 1310
Anchorage, Alaska 99501

Checklist: Attached are the following items for the

Grantee: Please complete and return items 3 – 7 to the State of Alaska Office of History and Archaeology.

- 1. Cover Sheet with SHPO Certification (*State of Alaska completes this item.*)
- 2. Project Activity Database Report (*State of Alaska completes this item.*)
- 3. Project Description: Summarize how the proposed work will be accomplished
 - i. Comply with applicable Secretary of Interior Standards
 - ii. Areas of potential concern
 - iii. Plans and Specs, if applicable
 - iv. Predevelopment work: plans & specs reviewed by qualified historical architect or architectural historian, or will be prior to disbursement of HPF grant assistance
 - v. Work beyond the grant scope, if any, which will occur during the grant period
 - vi. Expected products
- 4. Site plan with North arrow
- 5. Maps showing location of the property, and location in larger context
- 6. Photographs of all exterior elevations of the building with views identified and oriented to site
- 7. NPS Environmental Screening Worksheet: (*Grantee completes form up to SHPO Certification and Recommended Action.*)

Submission Guidance

Submit each section in the correct order.

Ensure your document is outlined to match the section sequence.