

## MINUTES FOR THE NOVEMBER 2019 MEETING

- The November 12, 2019 meeting was called to order at 5:15 PM at the Ketchikan Public Library conference room.
- Advisory Board members present: Leslie Jackson, Caroline Seabright, Teri Hoyt, Rick Hauver, Amanda Kiely, Floyd McCellan, and Shelly Acteson
- Staff present: Aaron Ostby
- The agenda was approved by Leslie, seconded by Amanda
- The minutes from the October 2019 meeting was approved by Amanda, seconded by Leslie.
- Correspondence: None
- Persons to be heard: Ginger “Yeil Atoowu” McCormick, introduced herself and spoke on her desire to work with the State Parks Advisory Board on future partnerships and programs with the local Native community. She gave a background on her experience working with parks in the Portland area.

### STAFF REPORT:

Aaron Ostby reported:

- Presented information regarding ownership of the damaged bridge on Lunch Creek Trail. Rick commented on the possibility of using RAC funds for bridge repairs on the USFS portion of the Lunch Creek trail.
- Checked on Black Sands Beach SMP and installed new bulletin board on the picnic shelter. The park was in good condition. New locking bulletin boards build by NRT2 Bill Stewart have been installed on all the Ketchikan Area shelters.
- All Ketchikan seasonal staff are done for the season. We were able to keep two people on through October funded through the RTP grant.
- The Settlers Cove PUC is now back open for public reservations. The cabin will be closed to reservations for a few weeks in December to facilitate the ADA ramp build and the gutter installation.
- Met with KIC, regarding possible partnerships. Discussed plan for storing replica canoe in the Restoration Building.
- Will be attending a stakeholder meeting regarding the high bacteria levels at public beaches in Ketchikan.
- TSAS 3<sup>rd</sup> grade class visited Totem Bight and were given a tour.

### CHAIR’S REPORT:

Teri Hoyt reported:

- Nothing to report.

### KASPER REPORT:

- Floyd contacted Mary regarding KASPER’s next meeting. It is in January and he is planning on attending.
- Aaron suggested that on certain projects where KASPER cannot or is unwilling to assist with projects or fundraising, that a 3<sup>rd</sup> party “fiscal holder” could be used to handle money for the Board’s projects. Staff will contact the Ketchikan Community Foundation to see if they would be willing to partner with the Ketchikan CAB.

## **OLD BUSINESS**

- A. Event Planning and Fundraising:** Discussion regarding the event idea “Forage Fest” and fundraising for projects like the new PUC at Settlers Cove. There was agreement that specific project fundraising would be contingent on finding a fiscal partner. Amanda requested information on the status of the grant funding for the PUC at Settlers Cove. Aaron had not received any more information at this time but would check to see what the status of the funding is. Amanda commented that the money could be raised anyway and used for another project if the cabin funding was received.
- B. Guard Island:** No further communication with the USCG regarding the land status of Guard Island and the maintenance of the Grindall Island Mooring Buoy has happened since the last meeting. Staff will be following up with the USCG Base Commander this week.
- C. Totem Bight Christmas Lights:** The Board agreed to meet at 9:00a, Saturday, Dec. 7<sup>th</sup> to put up lights. The “Light the Bight” event was officially scheduled for Dec. 8<sup>th</sup> at 3:00-4:00p. It was decided that treats and hot drinks would be served. Leslie volunteered to do a radio PSA and there will be additional advertising done on the Ketchikan Friends Facebook page. Rick and Teri will check the lights on Dec. 3<sup>rd</sup> at 9:00a in the Restoration Building.
- D. Election of Officers:** Leslie Jackson was elected as Chair and Amanda Kiely as Vice-Chair. Their terms will start in January.

## **NEW BUSINESS**

- A. Kids in Parks Event:** Aaron briefed the Board on the upcoming Kids in Parks event at Settlers Cove on May 16, 2020. Erin Kirkland, State Parks Ambassador and travel writer will be in Ketchikan promoting getting families outside to enjoy outdoor recreation. There will be opportunities for Board involvement. Teri requested information on what kind of events were planned. Amanda talked about the activities that had happened at other events as an example. Such as, nature walks, crafts or scavenger hunts. Leslie suggested discussing partnership possibilities a few months prior to the event and commented on the opportunity of promoting the new PUC.

## **ITEMS FOR NEXT MEETING:**

- A: Light the Bight Debrief
- B: First Day Hike Planning

The meeting adjourned at 6:15pm. The next meeting was scheduled for December 10, 2019