

## **Amendments**

Each sub-recipient/project sponsor is expected to complete the project within the time period stated in the Notice of Award.

The Division of Parks and Outdoor Recreation (DPOR) realizes that due to unforeseen circumstances an amendment to the contract may be needed.

Acceptable reasons for grant amendments include:

- Time extensions
- Funding modifications
- Scope of Work changes

If an amendment is needed, the sub-recipient/project sponsor must notify DPOR's grant staff via email at [DNR.LWCFGrants@alaska.gov](mailto:DNR.LWCFGrants@alaska.gov) to request an amendment and its reasoning. Additionally, you will be asked to complete the Application and Revision form (AR Form). There is a link to this form posted on this website.

Depending on the nature of your amendment request, additional information, justification, updated project budgets, and forms may be required.

Amendment requests should be submitted to DPOR Staff at least four (4) months prior to the current project expiration date.

**Requests after the expiration date will not be accepted.**