

STATE OF ALASKA
DEPARTMENT OF NATURAL RESOURCES
Division of Mining, Land and Water

APPLICATION FOR SOLID WASTE DISPOSAL & RESTRICTED USE

AS 38.05.035 & AS 38.05.020

Submit a completed application electronically or mail them to one of the following offices:

Statewide Abatement of Impaired
Land Section

3700 Airport Way
Fairbanks, AK 99709-4699
(907) 451-2739
dnr.dmlw.SAIL@alaska.gov

Statewide Abatement of Impaired
Land Section

550 West 7th Ave, Suite 900c
Anchorage, AK 99501-3577
(907) 451-3014
dnr.dmlw.SAIL@alaska.gov

Statewide TTY – 771 for Alaska Relay or 1-800-770-8973

Complete this application to request landowner authorization of solid waste disposal activities and associated use restrictions. Use additional pages if more space is necessary to answer the questions completely.

Please contact Statewide Abatement of Impaired Land Section (SAIL) if you have questions about completion of this application.

ADL # _____
(assigned by DNR)

DEC Application Number _____
(Applicant please provide if known)

Applicant Information:

Name: _____

Doing Business As: _____

Mailing Address:

Phone: _____

Email Address: _____

If you are applying for a corporation, give the following information:

Name, address and place of incorporation:

Is the corporation qualified to do business in Alaska? Yes ☐ No ☐

If yes, provide name, address and phone number of the resident agent:

Project Location:

Latitude/Longitude: _____

Section: _____ **Township:** _____ **Range:** _____ **Meridian:** _____

Section: _____ **Township:** _____ **Range:** _____ **Meridian:** _____

Proposed project will require the use of up to _____ acres.

Duration of solid waste disposal activities: (Check one)

☐ A single term of less than one year. **Beginning month:** _____ **Ending month:** _____

☐ A multi-year term. **Beginning year:** _____ **Ending year:** _____

Duration of proposed closure activities: These may include activities such as capping, revegetation, maintenance, and monitoring: **(Check one)**

☐ A multi-year term. **Beginning year:** _____ **Ending year:** _____

☐ Perpetual

☐ Other. If other, please explain:

Do you have any reason to suspect that there is contamination on the site?

Yes ☐ **No** ☐ . If yes, please explain:

Signature Page follows Instructions for Completing a Site Use Plan

INSTRUCTIONS FOR COMPLETING A SITE USE PLAN

A site use plan is a written statement (narrative) and a site diagram describing the proposed use of state land. The information contained in a site use plan is needed to provide a complete understanding of the proposed use and helps determine the terms and conditions of the authorization, if issued, and the level of bonding, insurance, or fees that may be required. Insufficient information in the site use plan may result in a delay in processing the application.

If the application is approved, the approved site use plan becomes a part of the authorization document. The site use plan must be updated if changes to an approved project are proposed before or during the project's siting, construction, or operation; if any additional improvements are proposed; or if there is a change in activity that was not addressed during consideration of the application. Please note that site use plan changes must be approved by the Division of Mining, Land and Water before any change occurs in use, construction, or activity. Conducting activities that are not authorized by the site use plan and authorization document could result in revocation and termination of the authorization and/or other appropriate legal action.

- I. **General Guidelines for Preparing a Site Use Plan:** For new authorizations, the site use plan must describe current and proposed site modifications. If the site use plan is being updated, the plan must also show existing modifications and any proposed changes. The site use plan must include:
 - **Site Diagram:** drawn to scale and clearly labeled (the attached diagram template may be used);
 - **Written Project description:** a detailed written description (narrative) of the intended use and level of modification planned under the authorization and an explanation of the site diagram; and,
 - **Required documents:** Additional documents that may or may not be referenced in the narrative.
- II. **Required documents:** for incorporation into the site use plan.
 - Copy of the **Solid Waste Permit Application** submitted to DEC.
 - **Power of Attorney** for a project agent to act on behalf of the applicant, if applicable.
- III. **Narrative portion of the site use plan:** The narrative should describe activities specific to your request and provide a description and explanation of the items shown on the site diagram. Rather than restating information included in other documents submitted with your application in the narrative (such as the DEC Solid Waste Permit application), the narrative may reference those documents. **When referencing other documents in the narrative, include the name of the document referenced and page numbers associated with the information requested.** Following is a list of specific information to be included in the narrative, if applicable:
 - **Legal description.** Provide a legal description of the parcel, i.e. a metes and bounds description, survey, lot and block, aliquot part, or other legal description.
 - **Terrain/ground cover.** Describe the existing terrain/ground cover, and proposed changes to the terrain/ground cover.
 - **Access.** Describe existing and planned access, and mode of transportation. If public access is to be restricted, define possible alternative public access routes.
 - **Waste types and disposal methods.** Types of waste proposed for disposal, and what the proposed method of disposal is, including a description of any incinerators to be used. Also describe any previously used waste disposal sites or cells in the area.
 - **Cost Estimate.** Provide a detailed cost estimate for your proposal and cost estimates for alternative solid waste disposal methods, including backhaul.
- IV. **Site Diagram portion of the site use plan:** The site diagram must be drawn to scale, and each item labeled in such a way that the information contained in the diagram can be located in the narrative portion of the site use plan (professional quality, computer generated, site diagrams are preferred). If a diagram including all the applicable elements listed below is included in one of the required documents submitted with your application (such as the DEC solid waste permit application), provide the document name and page number for the diagram in the narrative portion of the site use plan. Following is a list of information to be shown on the site diagram, if applicable:
 - Section, Township, and Range lines; North arrow; scale; title; and legend (attached is an acceptable format).

- All property boundaries, ordinary or mean high water lines, and existing or proposed rights-of-way; major topographic features such as roads, streams, rivers, and lakes, and their geographic names.
- Location and dimension of proposed disposal location.
- Location and dimensions of any previous disposal locations, gravel pads, or cement foundations, buildings, and other structures and improvements.
- Location of any buried or above-ground utility lines (power, water, fuel, natural gas, etc.); sewage facilities, including sewage and wastewater outfall point; underground water system; and water source (if any).
- Location where any hazardous substances, including but not limited to oil, lubricants, fuel oil, gasoline, solvents, and diesel fuel, are proposed to be stored. Method of storage (tank, drum, etc.).
- Location of parking areas, and areas for the storage of inactive vehicles; snow storage areas; storage areas for any other items not mentioned above (drill rigs, camps, pipe, watercraft, etc.).

Signature Page follows

Signature of Applicant or Authorized Representative

Title

Date

In submitting this form, the applicant certifies that no changes have been made to the original text of the form or any attached documents provided by the Division.

AS 38.05.035(a) authorizes the director to decide what information is needed to process an application for the sale or use of state land and resources. This information is made a part of the state public land records and becomes public information under AS 40.25.110 and 40.25.120, unless the information qualifies for confidentiality under AS 38.05.035(a)(8) and confidentiality is requested, or qualifies for confidentiality under AS 43.05.230, AS 45.48, or other state or federal laws. Public information is open to inspection by you or any member of the public. A person who is the subject of the personal information may challenge its accuracy or completeness under AS 40.25.310, by giving a written description of the challenged information, the changes needed to correct it, and a name and address where the person can be reached. False statements made in an application for a benefit are punishable under AS 11.56.210. In submitting this form, the applicant agrees with the Department to use "electronic" means to conduct "transactions" (as those terms are used in the Uniform Electronic Transactions Act, AS 09.80.010 – AS 09.80.195) that relate to this form and that the Department need not retain the original paper form of this record: the Department may retain this record as an electronic record and destroy the original.

A non-refundable filing fee may be required to complete application submittal. See current Director's Fee Order for applicable fees.

Site Diagram

	VICINITY MAP										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Date Prepared:</td> <td style="width: 70%;">Applicant's Name:</td> </tr> <tr> <td colspan="2" style="text-align: center;"> Alaska Department of Natural Resources Division of Mining, Land & Water Land Use Permit </td> </tr> <tr> <td colspan="2" style="text-align: center;"> Site Development Diagram </td> </tr> <tr> <td colspan="2"> Sec(s) _____ T _____ R _____ M _____ </td> </tr> <tr> <td>Sheet of</td> <td>File #</td> </tr> </table>		Date Prepared:	Applicant's Name:	Alaska Department of Natural Resources Division of Mining, Land & Water Land Use Permit		Site Development Diagram		Sec(s) _____ T _____ R _____ M _____		Sheet of	File #
Date Prepared:	Applicant's Name:										
Alaska Department of Natural Resources Division of Mining, Land & Water Land Use Permit											
Site Development Diagram											
Sec(s) _____ T _____ R _____ M _____											
Sheet of	File #										