



**STATE OF ALASKA**  
**DEPARTMENT OF NATURAL RESOURCES**  
**Division of Mining, Land and Water**

**APPLICATION FOR RESTRICTED USE & DNR CONSENT TO ENVIRONMENTAL COVENANTS**

**AS 38.05.035 & AS 38.05.020**

To be complete, this application must be accompanied by a **Site Use Plan**.

Submit completed application electronically or mail them to one of the following offices:

Statewide Abatement of Impaired  
Land Section  
3700 Airport Way  
Fairbanks, AK 99709-4699  
(907) 451-2739  
[dnr.dmlw.SAIL@alaska.gov](mailto:dnr.dmlw.SAIL@alaska.gov)

Statewide Abatement of Impaired  
Land Section  
550 West 7<sup>th</sup> Ave, Suite 640  
Anchorage, AK 99501-3577  
(907) 465-3513  
[dnr.dmlw.SAIL@alaska.gov](mailto:dnr.dmlw.SAIL@alaska.gov)

Use additional pages if more space is necessary to answer the questions completely. Rather than restating information included in other documents submitted with your application, the application may reference the submitted documents. When referencing other documents, please include the name of the document referenced and page numbers associated with the information requested. Please contact Statewide Abatement of Impaired Land Section (SAIL) if you have questions about the application.

**ADL #** \_\_\_\_\_  
(assigned by DNR)

**DEC Hazard ID** \_\_\_\_\_ **DEC File ID** \_\_\_\_\_  
(Applicant please provide if known)

**Applicant Information:**

**Name:** \_\_\_\_\_

**Doing Business As:** \_\_\_\_\_

**Mailing Address:**

**Phone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**If you are applying for a corporation, give the following information:**

**Name, address and place of incorporation:**

Is the corporation qualified to do business in Alaska? Yes  No

If yes, provide name, address and phone number of the resident agent:

**Project Location:**

Latitude/Longitude: \_\_\_\_\_

Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ Meridian: \_\_\_\_\_

Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ Meridian: \_\_\_\_\_

Proposed project will require the use of up to \_\_\_\_\_ acres.

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**Duration of cleanup activities:** The proposed cleanup activities will require the use of state land for: **(Check one)**

A single term of less than one year. **Beginning month:** \_\_\_\_\_ **Ending month:** \_\_\_\_\_

A multi-year term. **Beginning year:** \_\_\_\_\_ **Ending year:** \_\_\_\_\_

**Duration of proposed post-closure activities:** These may include activities such as maintenance and monitoring: **(Check one)**

A multi-year term. **Beginning year:** \_\_\_\_\_ **Ending year:** \_\_\_\_\_

Perpetual

Other. If other, please explain:

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Do you have any reason to suspect that there is contamination on the site in addition to the contamination addressed by this request?

Yes  No  . If yes, please explain:

**Signature Page Follows**

## INSTRUCTIONS FOR COMPLETING A SITE USE PLAN

A site use plan is a written statement (narrative) and a site diagram describing the proposed use of state land. The information contained in a site use plan is needed to provide a complete understanding of the proposed use and helps to determine the terms and conditions of the authorization, if issued, and the level of bonding and insurance that may be required.

Insufficient information in the site use plan may result in a delay in processing the application.

If the application is approved, the approved site use plan becomes a part of the authorization document. The site use plan must be updated if changes to an approved project are proposed before or during the project's siting, construction, or operation; if any additional structures, or improvements are proposed; or if there is a change in activity that was not addressed during consideration of the application. Please note that site use plan changes must be approved by the Division of Mining, Land and Water before any change occurs in use, construction, or activity. Conducting activities that are not authorized by the site use plan and authorization document could result in revocation and termination of the authorization and/or other appropriate legal action.

- I. **General Guidelines for Preparing a Site Use Plan:** For new authorizations, the site use plan must show the proposed site modifications. If the site use plan is being updated, the plan must show existing modifications and any proposed changes. The site use plan must include:
  - **Site Diagram:** drawn to scale (the attached diagram template may be used);
  - **Written Project description:** a detailed written description (narrative) of the intended use and level of modification planned under the authorization and an explanation of the site diagram; and,
  - **Required documents:** Additional documents that may or may not be referenced in the narrative.
  
- II. **Required documents** for incorporation into the site use plan.
  - Documents required for requests for **contaminated site cleanup and closure activities & DNR consent to environmental covenants:**
    - If not previously provided, submit all reports/documents compiled for the environmental regulatory process. Submit final versions approved by environmental regulators. If documents are not approved by environmental regulators, draft versions can be submitted to compete your application. Submitted documents may include documents regarding site discovery, site investigation, site cleanup, and land use control implementation plans. Electronic submissions are preferred. If necessary, contact SAIL staff to arrange the transfer of large electronic files.
    - **Power of Attorney** for a project agent to act on behalf of the applicant, if applicable.
  
- III. **Narrative portion of the site use plan:** The narrative should describe activities specific to your request and provide a description and explanation of the items shown on the site diagram. Rather than restating information included in other documents submitted with your application in the narrative, the narrative can reference those documents. **When referencing other documents in the narrative, include the name of the document referenced and page numbers associated with the information requested.** Following is a list of specific information to be included in the narrative, if applicable:
  - **Legal description.** Provide a legal description of the parcel, i.e. a metes and bounds description, survey, lot and block, aliquot part, or other legal description.
  - **Terrain/ground cover.** Describe the existing terrain/ground cover, and proposed changes to the terrain/ground cover.
  - **Access.** Describe existing and planned access, and mode of transportation. If public access is to be restricted, define possible alternative public access routes.
  - **Number of people working on site.** Describe the number of people that will work on site during contaminated site characterization, cleanup, and maintenance/monitoring phases.
  - **Engineering controls.** Describe any physical methods proposed to eliminate or reduce exposure to residual contamination on the property (caps, covers, vapor mitigation systems, horizontal or vertical barriers, etc.).

- **Buildings and other structures.** Describe each building or structure, whether permanent or temporary, including a description of the foundation as well as the building and floor construction; the date when the structure is to be constructed or placed on the parcel; the duration of use; and what activities are to occur within each structure.
- **Power source.** Describe type and availability of power source to the site.
- **Waste types, waste sources, and disposal methods.** List the types of waste that will be generated during work on-site, including solid waste, the waste source, and method of disposal.
- **Hazardous substances.** Describe the types and volumes of hazardous substances present or proposed, the specific storage location, and spill plan and spill prevention methods.
- **Water supply.** Describe the water supply and wastewater disposal method.
- **Parking areas and storage areas.** Describe long-term and short-term parking and storage areas, and any measures that will be taken to minimize drips or spills from leaking vehicles or equipment. Describe the items to be stored in the storage areas.

IV. **Site Diagram portion of the site use plan:** The site diagram must be drawn to scale, and each item labeled in such a way that the information contained in the diagram can be located in the narrative portion of the site use plan (professional quality, computer generated, site diagrams are preferred). If a diagram including all the applicable elements listed below is included in one of the required documents submitted with your application, provide the document name and page number for the diagram. Following is a list of information to be shown on the site diagram, if applicable:

- Section, Township, and Range lines; North arrow; scale; title; and legend (attached is an acceptable format).
- All property boundaries, ordinary or mean high water lines, and existing or proposed rights-of-way; major topographic features such as roads, streams, rivers, and lakes, and their geographic names.
- Boundary of proposed land use controls, if known.
- Location and dimension of proposed engineering controls, if known.
- Location and dimensions of any gravel pads, or cement foundations, buildings, and other structures and improvements, appropriately labeled.
- Location of any buried or above-ground utility lines (power, water, fuel, natural gas, etc.); sewage facilities, including sewage and wastewater outfall point; underground water system; and water source (if any).
- Location where any hazardous substances, including but not limited to oil, lubricants, fuel oil, gasoline, solvents, and diesel fuel, are proposed to be stored. Method of storage (tank, drum, etc.).
- Location of parking areas, and areas for the storage of inactive vehicles; snow storage areas; storage areas for any other items not mentioned above (drill rigs, camps, pipe, watercraft, etc.).

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Signature of Applicant or Authorized Representative

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Title

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Date

**AS 38.05.035(a) authorizes the director to decide what information is needed to process an application for the sale or use of state land and resources. This information is made a part of the state public land records and becomes public information under AS 40.25.110 and 40.25.120 (unless the information qualifies for confidentiality under AS 38.05.035(a)(8) and confidentiality is requested, AS 43.05.230, or AS 45.48). Public information is open to inspection by you or any member of the public. A person who is the subject of the information may challenge its accuracy or completeness under AS 44.99.310, by giving a written description of the challenged information, the changes needed to correct it, and a name and address where the person can be reached. False statements made in an application for a benefit are punishable under AS 11.56.210.**

**In submitting this form, the applicant certifies that he or she has not changed the original text of the form or any attached documents provided by the Division. In submitting this form, the applicant agrees with the Department to use “electronic” means to conduct “transactions” (as those terms are used in the Uniform Electronic Transactions Act, AS 09.80.010 – AS 09.80.195) that relate to this form and that the Department need not retain the original paper form of this record: the department may retain this record as an electronic record and destroy the original.**

# Site Development Diagram



VICINITY MAP

Date Prepared:	Applicant's Name:
<b>Alaska Department of Natural Resources Division of Mining, Land &amp; Water Land Use Permit</b>	
<b>Site Development Diagram</b>	
Sec(s) _____	T _____ R _____ M _____
Sheet of _____	File # _____