

FINAL PERFORMANCE REPORT

ALASKA MICRO-GRANTS FOR FOOD SECURITY

A Final Performance Report must be received within one calendar month after the end of the grant agreement, **October 31, 2024**. Please attach a minimum of one (1) photo of your project that captures your achievement and tells the story. May be used in social media posts, please do not include any children or personally identifiable markers.

GRANT INFORMATION

PROJECT

Project Title:	Is the name of your Microgrant project, EXAMPLE: Development of Hay & Grain feed		
Agreement Number:	2023-XXXXX (taken from your SmartSimple application number)		
Period of Performance:	Start Date:	1/1/2024	End Date: 9/30/2024
Award Amount:	\$2,000=Small Animal, OR \$5,000=Large Animal		
Date Report is Submitted:	Today's Date		

AWARDED TO

Recipient Name:	Your Name
Recipient's Point of Contact	
Name:	Your Name
Phone:	Your phone number
Email:	Your email address

REPORT

Report Type:	Final Report
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FINAL PROJECT REPORT

PROJECT BACKGROUND – DESCRIBE THE USE OF FUNDS

Please describe how the grant funds were used. What were you able to complete on the project? This section may draw from the background contained in the approved project proposal.

This portion of the report is where you explain how you used the funds. Explain how you completed the work you proposed in your original grant application.

ACTIVITIES PERFORMED/PROJECT EXPENSES

This Final Performance Report is provided as an **example** only to provide guidance. Please ensure as you fill out your report that you use the data associated with your fully executed grant agreement.

TYPE OF PROJECT & GRANT EXPENSES:

Please select type of grant you were awarded. **Select either Small Animal or Large Animal and put the actual amount of grant expenses spent under this award.**

Cost Category	Actual Grant Expenses
<input type="checkbox"/> Small Animal: (poultry, eggs, rabbits): \$2,000	
<input type="checkbox"/> Large Animals (cattle, goats, pigs, reindeer, sheep, elk, yak, bison, etc.): \$5,000	
TOTAL GRANT FUNDS SPENT	\$

RESULTS:

From Statute: For example: “(B) that describes the use of the subgrants by eligible entities, the quantity of food grown through small-scale gardening, herding, and livestock operations, and the number of food insecure individuals fed as a result of the subgrant.”

Provide the measurable indicator approved for your project and the related quantifiable result.

***The example below outlines a Large Animal Project and how to report data under this grant.**

#	Measurable Indicator	Results, in Numbers
1	Type of food produced.	<i>Enter the number of pounds. Please do not enter # of animals or dead weight. Convert that into # of pounds.</i>
	Type of food produced (Example- Eggs) *EXAMPLE=Cows	Enter amount of harvested food, such as eggs, milk, meat (Example- 42 dozen chicken eggs, 6 dozen duck eggs) *Cows=879 lbs of meat harvested
2	Number of food insecure individuals fed as a result of this grant	
	A. Direct Beneficiaries (Those living in the household who benefited)	Enter number of people fed =4
	B. Indirect Beneficiaries (Partnerships with other groups, church, neighbors, food banks)	Enter number of people fed =9

Provide any challenges to the completion of your project or any positive developments outside of the project’s original intent that you experienced during this project. Also, provide the corrective actions you took to address these issues.

#	Challenge or Development	Corrective Action or Project Change
1	Describe any challenges or situations that affected your project and altered how you managed the project.	Any corrective action taken, or how you handled the challenge.
2		
3		

LESSONS LEARNED

Provide recommendations or advice that others may use to improve their performance in implementing similar projects.

Provide us with any lessons learned during your project that will help you improve food security in the future. Please feel free to provide advice for other Alaskans, too.

PROJECT PICTURE-PROVIDE ONE OR MORE PHOTOS THAT CAPTURES YOUR PROJECT AND TELLS YOUR STORY. WE WILL ASSUME PERMISSION TO PUBLISH.

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