

# Plat Minimum Recording Criteria

## Records of Survey, Condominium or Planned Community Plats & Subdivision Plats:

1. LEGIBILITY; AS 40.17.030(a)(2); 11 AAC 06.040(a)(1)
2. MYLAR or DUPLICATE POSITIVE MYLAR (DPM) AS 40.17.030(d) (Drawing can be a DPM, but signatures must be original)
3. SIZE 32" x 36" or smaller; AS 40.17.030(d); 11 AAC 06.040(a)(10)
4. TITLE; AS 40.17.030(a)(4); 11 AAC 06.040(a)(5)
5. ORIGINAL SIGNATURES; AS 40.17.030(a)(1); 11 AAC 06.040(a)(11)
  - a. **Record of Survey Signature needs:** Surveyor (no acknowledgement required)
  - b. **Condominium or Planned Community Signature needs:** Owner & Surveyor (no acknowledgement required)
  - c. **Subdivision Signature needs:** Owners, Surveyor, Platting Authority and Tax Official (acknowledgement required only on Owners signature)
6. NAMES REQUIRED FOR INDEXING; AS 40.17.030(a)(5); AS 40.17.040(a); AS 40.17.070(b); 11 AAC 06.040(a)(6)
7. EXECUTED IN ENGLISH; 11 AAC 06.040(a)(6)
8. LEGAL DESCRIPTION sufficient to geographically identify, required for Indexing; AS 40.17.040(a); AS 40.17.030(a)(5); AS 40.17.070(b); 11 AAC 06.040(a)(7)
9. RECORDING DISTRICT must be identified on the plat; AS 40.17.030(a)(9); 11 AAC 06.040(a)(12)
10. PROPER FEE per current fee schedule for plats; AS 40.17.030(a)(10); 11 AAC 06.040(a)(2).

## Additional Requirements Only for Subdivision Plats:

11. SIGNATURE ACKNOWLEDGEMENT on or annexed to the plat of owners; AS 40.15.020. Signatures of surveyor, platting authority, and tax officials do not require an acknowledgement.
12. TAX CERTIFICATE; AS 40.17.110(c); AS 40.15.020. The only exception is an ANCSA plat which does not require a tax statement.
13. PLATTING AUTHORITY APPROVAL; AS 40.17.110(c); AS 40.15.010;