

**Seward State Parks Citizens Advisory Board  
CAB Meeting Minutes**

October 10, 2017 6:00 pm – 8:00 pm  
AVTEC Culinary Arts Building Banquet Room, 518 Third Ave

**I. Call to Order**

- A. Call to Order by Chair Griswold at 6:01 pm
- B. Minutes-taker: Dan Walker
- C. Roll Call: Present Nathaniel Charbonneau, Carol Griswold, Nick Jordan  
Mark Luttrell, Paul Paquette, Dan Walker
- D. Board members absent: Stephanie Wright  
State Park Staff present: Park Specialist Andy Bacon  
Public members present: David Leech
- E. Minutes Approval: September 12, 2017 Paul moved Nathaniel seconded approval, unanimous.
- F. Agenda Changes and Approval: Dan moved Mark seconded, unanimous.

**II. Public Comments/Presentations:** none; David Leech present

**III. Reports:**

A. State Park Staff Report by Andy Bacon

Progress on Tonsina Public Use Cabin continues mostly by Jack Ransom. Park was able to extend the season of an ACC employee from Soldotna for 3 weeks to help work on cabin: roof and trim, railing work and latrine construction, and construction site cleanup. Darcy Harris, RTP grants coordinator, visited last month. She inspected work on trails from Tonsina to North Beach and the new cabin. Andy had positive interaction with her, and she had positive comments. This is the first site visit since having four grants approved. Several black bears were sighted during the visit. Andy requested a letter of support for Interp and Design for a grant proposal for interpretation panels at Tonsina and Caines Head SRA. Board expressed an interest in reviewing any signs that are planned.

Dan Walker moved that the board amend the agenda to include consideration of a letter of support for the interpretive sign grant. Paul seconded. Motion passed.

B. Committee Reports:

- 1. Lands and Property (Carol, Mark L) DMLW response (Mark): No response
- 2. Education and Interpretation (Carol, Dan): Nathaniel is continuing to try to find a large laminator for park staff to use to laminate paper bulletin board signs.
- 3. Public Use Cabins (Paul) Paul recommended that we continue to consider a PUC at Lowell Point on park property that is accessible. It would probably be popular year round and he felt it would not compete with local businesses. Also needed is increased parking at Lowell Point to accommodate vehicles with boat trailers that are parking illegally along the road or plugging up our small lots. Ten spaces were recommended. Paul suggests perhaps a Gofundme approach or some other creative funding to pay for a parking lot for the area. It was suggested that vendors have a parking stipulation with their annual permit requiring the trailers be shuttled back to Seward or other designated parking location.

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4. Local Issues (Dan, Nathaniel, Nick) See above – parking  
Lowell Point Community Council Report (Paul) A plan for the borough to fund plowing for the upper parking lot emergency tsunami evacuation route is in the works. The Community Council is meeting with State Parks Ranger.  
Beach Etiquette Photos (Stephanie) -- absent  
ASLC collecting report (Carol) The Alaska Sealife Center is collecting minimally from offshore and not from Lowell Point beach. Carol felt the public was responsible for the biggest impact on the intertidal zone.

**IV. Old Business**

1. Letter in support of RTP Grant for Eshamy Bay PUC was approved by Board and signed by Chair. Mark Luttrell voted no. Board members are interested in designs that have high energy efficiency and low maintenance. Andy suggested these concerns should be directed to Design and Construction early next year upon successful award of the grant.

2. Sign inventory: (Carol and Paul) Carol and Paul will inventory available signs in storage to help prioritize installation. The trail sign near David Leech's driveway is small and in poor condition. Board members discussed the need for signs to guide hikers to the correct trail. Dave Leach invited the park to install signs on his property adjacent to the trail. Andy will ask private landowners if a trail sign could be mounted on their gate.

3. There is a need for additional "Waters Closed to Salmon Fishing" signs at Tonsina N Fork Bridge area. Andy will ask at the upcoming Seward Fish and Game Advisory Board meeting for additional signs.

**V. New Business**

1. The Chair asked that the board review the board goals for the year, and terms in preparation for discussion at November meeting.

2. Dan and Carol will write a set of proposed bylaw changes for the next meeting.

3. Board term renewals are due for Carol and Dan. The board terms have become unbalanced and need adjustments so they are staggered more evenly. See above.

4. Letter of support for RTP interpretive signs grant: Nathaniel moved we write a letter of support, and Mark seconded. Vote was unanimous. Carol will write a letter of support to be sent to Emily Angel by Park staff.

**VI. Correspondence:** none

**VII. Public Comment:** Dave Leech noted the private property adjacent to the Tonsina Trail easement was recently surveyed. He has a map showing the state park easement that he will share with the board.

**VIII. Adjournment**

A. Board Comments: Dan has not yet decided if he will continue on the board next year.

B. Date/Location of Next Meeting: November 14, 6 pm, AVTEC Culinary Arts

C. Motion to Adjourn Nathaniel / Paul seconded, unanimous. 7:05 pm