 **Land and Water Conservation Fund**

**Grant Application for Alaska: 2018**

# *Applicant Information*

|  |  |
| --- | --- |
| Applicant (Entity) Name: | Entity EIN: |
| Contact Name & Title: | Entity DUNS: |
| Address: |  |
| Phone and E-mail: |  |
| Project Name: | LWCF $ Request: |
|  | |

**Applicant Checklist:** Ensure all required submittals for your project are included. Examples and other items marked with an asterisk below may be found at <http://dnr.alaska.gov/parks/grants/lwcf.htm>

* 1. Applicant Information
* 2. Certifications: Signed, Dated and Notarized
* 3. Basic Project Information
* 4. Proposal Description and Environmental Screening Form (PDESF)
* 5. Agency Coordination and Section 106 \*
* 6. LWCF 6(f) Boundary Map, Location Map, and Site Plan \*
* 7. Budget: Narrative and Tabular (Include the State’s Indirect Cost – see example) \*
* 8. Standard Forms 424a, 424c and 424d \*
* 9. Timeframe for Benchmark or Milestone Activities \*
* 10. Governing Body Resolution Authorizing this Application \*
* 11. LWCF General Provisions, signed and dated \*
* 12. Control and Tenure Information (Deed, applicable leases, easements, use agreements)
* 13. Acquisition Projects Only: (Letter of intent from willing seller; tax assessment, etc.)

**Due:** Postmark or deliver application by **4 pm on Friday, November 9, 2018:** one hard copy and one electronic (on CD, DVD, or flash drive) with all required attachments. Incomplete applications or those posted after deadline will not be considered. E-mailed apps will not be accepted.

Jean Ayers, Grants Administrator

State of Alaska Telephone: 907-269-8694

Department of Natural Resources E-Mail: [jean.ayers@alaska.gov](mailto:jean.ayers@alaska.gov)

Division of Parks and Outdoor Recreation Fax: 907-269-8907

550 West 7th Avenue, Suite 1380

Anchorage, AK 99501

For questions, please contact the Grants Administrator referenced above.

# *Certifications*

***Match & Reimbursement:*** I certify that match is available for this LWCF 50-50 matching grant program.

I am aware that a grant, if approved, will be paid on a reimbursable basis upon submittal of acceptable backup documentation and narrative progress reports to the State of Alaska.

***Indirect Costs and Retainage:*** State of Alaska indirect costs may be assessed on each project billing, and the State will withhold at least 10% of the award until approval of final documents at project completion.

***6(f) Dedication***: Properties receiving LWCF assistance must be maintained, ***in perpetuity*,** for public outdoor recreation. I certify that I shall record on the real property title that it has been dedicated to public outdoor recreation in perpetuity per section 6(f) of the Land and Water Conservation Fund Act, prior to receiving reimbursement under this program.

***Inspections and Conversions:*** LWCF-assisted properties shall be inspected at least once every five years after project completion, and may be conducted in conjunction with State of Alaska and/or National Park Service (NPS) staff. Inspection reports shall be forwarded to the State for monitoring and adherence to LWCF guidelines. If non-public recreation use is discovered, or is proposed on the property, our entity will work with State and NPS LWCF staff to determine and resolve any potential conversion issues.

***Cooperation:*** I will adhere to all applicable local, state and federal laws and regulations, as well as guidelines governing the LWCF program.

**I have read and understood the criteria above. On behalf of the applicant entity, I certify to the best of my knowledge that the information in this application is true and correct.**

|  |
| --- |
| **Authorized Representative: (Type or Print)** |
| Name: |
| Title: |
| Address: |
| City, State & Zip: |
| Entity Name: |
| Signature of Authorized Representative: |
| Date: |

**Notary Statement**: Sworn to or affirmed before me this \_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_\_\_ by

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on behalf of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Notary Public: Sign and Affix Seal

# *Basic Project Information*

1. Project Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Project Type: \_\_\_ Development \_\_\_ Acquisition \_\_\_Combination Acq/Dev
3. Total Project Cost: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ LWCF Grant Amount Requested: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Street Address of the Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. City and Zip Code of the Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. GPS Coordinates to Entrance (Latitude & Longitude): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. Current or Future Name of the Park/Rec Facility\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
8. Project Scope:Describe what you intend to accomplish with this grant. *(i.e., add 1 mile of asphalt bike trail around the perimeter, upgrade fall surfacing and play equipment for toddlers at XYZ Park.)*
9. Number of acres to be protected by Section 6(f) of the LWCF Act in this project: \_\_\_\_\_\_\_\_\_\_\_

(Normally an entire park is covered. If less than total park acreage, explain.)

1. If site is already protected by LWCF, will this proposal increase the protected acreage? If so, by how many acres? If protected but no new acreage is added, how many acres will be enhanced?
2. Describe the proximity to and accessibility of this site for public use. (Is it adjacent to or connected to other trails? How close to a bus route? Within walking distance of expected users?)
3. Demographics: Describe various age and population groups who will be served by this project. (Will toddlers, youth, elders, special needs, low income, or minority populations be served?)
4. Describe innovations, creative design components, and beneficial partnerships in this project. (Energy efficient components, innovative features, funding partnerships?)
5. O & M: Describe staff, budget, and plan for ongoing operation and maintenance of this project.
6. Describe site suitability and positive environmental impacts. (How will the site change? For example, will you turn a former landfill or brown site into a playground? To assess site suitability, determine the percentage of the total project budget to be used just for site prep. Will it be 5%, 25%, 50%?)

# *Proposal Description & Environmental Screening Form (PDESF)*

*Address each item and question in the order it is presented, keying it to the associated item, such as Step 2-A, etc.*

**Step 1. Type of LWCF Proposal**

**Acquisition** **Development Combination (Acquisition & Development)**

*Go to Step* *2A**Go to Step 2B Go to Step 2C*

**Step 2. New Project Application** (See LWCF Manual for guidance.)

***A. For an Acquisition Project***

1. Describe the property, reasons for the acquisition, and number of acres to be acquired with LWCF assistance. Describe and quantify the types of existing resources and features on the site (for example, 50 acres of wetland, 2,000 feet beachfront, 200 acres forest, scenic views, 100 acres riparian, vacant lot, special habitat, any unique or special features, recreation amenities, historic/cultural resources, hazardous materials/ contamination history, restrictions, institutional controls, easements, rights-of-way, above ground and underground utilities, wires, towers, etc.)

2. How and when will the site be made open and accessible for public outdoor recreation use (signage, entries, parking, site improvements, allowable activities, etc.)?

3. Describe development plans for the proposed site(s) for public outdoor recreation use within the next three (3) years.

4. SLO must complete the State Appraisal/Waiver Valuation Review form in Step 7 certifying that the appraisal(s) has been reviewed and meets the “Uniform Appraisal Standards for Federal Land Acquisitions” or a waiver valuation was approved per 49 CFR 24.102(c)(2)(ii). State should retain copies of the appraisals and make them available if needed.

5. Address each item in “D” below.

***B. For a Development Project***

1. Describe the physical improvements and/or facilities that will be developed with federal LWCF assistance, including a site sketch depicting improvements, where and how the public will access the site, parking, etc. Indicate entrances on 6(f) map. Indicate to what extent the project involves new development, rehabilitation, and/or replacement of existing facilities.

2. When will the project be completed and open for public outdoor recreation use?

3. Address each item in “D” below.

***C. For a Combination Project***

1. **For the acquisition part of the proposal:**

a. Describe the property, reasons for the acquisition, and number of acres to be acquired with LWCF assistance. Describe and quantify the types of existing resources and features on the site (for example, 50 acres wetland, 2,000 feet beachfront, 200 acres forest, scenic views, 100 acres riparian, vacant lot, special habitat, any unique or special features, recreation amenities, historic/cultural resources, hazardous materials/ contamination history, restrictions, institutional controls, easements, rights-of-way, above ground and underground utilities, wires, towers, etc.)

b. How and when will the site be made open and accessible for public outdoor recreation use (signage, entries, parking, site improvements, allowable activities, etc.)?

c. Describe development plans for the proposed site(s) for public outdoor recreation use within the next three (3) years.

d. SLO must complete the State Appraisal Review certification found in the box at Step 7 certifying that the appraisals meet the “Uniform Appraisal Standards for Federal Land Acquisitions.” State should retain copies of the appraisals and make them available if needed.

2. **For the development part of the proposal:**

a. Describe the physical improvements and/or facilities that will be developed with federal LWCF assistance, including where and how the public will access the site, including parking, if any. Indicate access points on 6(f) map. Indicate to what extent the project involves new development, rehabilitation, and/or replacement of existing facilities.

b. When will the project be completed and open for public outdoor recreation use?

3. Address each item in “D” below.

**D. For All Projects: Acquisition, Development, and Combination**

1. Will this proposal create a new public park/recreation area where none previously existed and is not an addition to an existing public park/recreation area? Yes  (go to #3) No  (go to #2)

2. a. What is the name of the pre-existing public area that this new site will be added to?

b. Is the pre-existing public park/recreation area already protected under Section 6(f)? Yes \_\_ No \_\_

If no, will it now be included in the 6(f) boundary? Yes \_\_ No \_\_

3. What will be the name of this new public park/recreation area?

4. a. Who will hold title to the property assisted by LWCF? Who will manage and operate the site(s)?

b. What is the sponsor’s type of ownership and control of the property?

\_\_\_\_ Fee simple ownership

\_\_\_\_ Less than fee simple. Explain:

\_\_\_\_ Lease. Describe lease terms including renewable clauses, # of years remaining on lease, etc.

Who will lease area? Submit copy of lease with this PD/ESF. (See LWCF Manual for **program restrictions** for leases and further guidance.)

5. Describe the nature of any rights-of-way, easements, reversionary interests, etc. to the Section 6(f) park area? Indicate the location on 6(f) map. Do parties understand that a Section 6(f) conversion may occur if private or non-recreation activities occur on any pre-existing right-of-way, easement, leased area?

6. Are overhead utility lines present, and if so, explain how they will be treated per LWCF Manual.

7. As a result of this project, describe **new** types of outdoor recreation opportunities and capacities, (4 new tennis courts, 5 new miles of trail, etc.) as well as short- and long-term public benefits.

8. Explain any existing non-recreation and non-public uses that will continue on the site(s) and/or proposed for the future within the 6(f) boundary. Also depict on 6(f) map and/or site plan.

9. Describe the planning process that led to development of this proposal. Your narrative should address:

a. How and when was the interested and affected public notified and provided opportunity to be involved in planning for and developing your LWCF proposal? Who was involved and how were they able to review the **completed** proposal? Include state, local, federal agency professionals, subject matter experts, members of the public and Indian Tribes. Describe any public meetings held and/or formal public comment periods, including dates and length of time provided for the public to participate in the planning process and/or to provide comments on the completed proposal.

b. What information was made available to the public for review and comment? Did the sponsor provide written responses addressing the comments? If so, include responses with this PDESF submittal.

10. How does this proposal implement statewide outdoor recreation goals as presented in the Statewide

Comprehensive Outdoor Recreation Plan (SCORP)? Include SCORP references and explain why this proposal was selected using the State’s Open Project Selection Process (OPSP). *In addition, how does this proposal fit with local or regional recreation plans? Include references to relevant planning documents.*

11. List all source(s) and amounts of financial match to the LWCF federal share of the project. The value of the match can consist of cash, donation, and in-kind contributions. The federal LWCF share and financial matches must result in a viable outdoor recreation area and not rely on other funding not mentioned here. Other federal resources may be used as a match if specifically authorized by law.

|  |  |  |
| --- | --- | --- |
| Source | Type of Match | Amount |
|  |  | $ |
|  |  | $ |
|  |  | $ |

12. Is this LWCF project scope part of a larger effort not reflected on the SF-424 (Application for Federal Assistance) and grant agreement? If so, briefly describe the larger effort, funding amount(s) and source(s). This will capture information about partnerships and how LWCF plays a role in leveraging funding for projects beyond the scope of this federal grant.

13. List all required federal, state, and local permits/approvals needed for the proposal and explain their purpose and status.

***Proceed to Steps 5 through 7***

**Step 5. Summary of Previous Environmental Review**

To avoid duplication of effort and unnecessary delays, describe any prior environmental review undertaken at any time and still viable for this proposal or related efforts that could be useful for understanding potential environmental impacts. Consider previous local, state, federal (e.g. HUD, EPA, USFWS, FHWA, DOT) and any other environmental reviews. At a minimum, address the following:

1. Date of environmental review(s), purpose for the environmental review(s) and for whom they were conducted.

2. Description of the proposed action and alternatives.

3. Who was involved in identifying resource impact issues and developing the proposal including the interested and affected public, government agencies, and Indian tribes?

4. Environmental resources analyzed and determination of impacts for proposed actions and alternatives.

5. Any mitigation measures to be part of the proposed action.

6. Intergovernmental Review Process (Executive Order 12372):

Does the State have an Intergovernmental Review Process? Yes \_\_ No X**\_** . If “Yes”, has the LWCF Program been selected for review under the State Intergovernmental Review Process? Yes \_\_ No . If “Yes”, was this proposal reviewed by the appropriate State, metropolitan, regional and local agencies, and if so, attach any information and comments received about this proposal. If proposal was not reviewed, explain why not. N/A

7. Public comment periods (how long, when in the process, who was invited to comment) and agency response.

8. Any formal decision regarding degree of potential impacts to the human environment.

9. Was this proposed LWCF federal action and/or any other federal action analyzed/reviewed in previous environmental reviews? If so, what was analyzed and what impacts were identified? Provide specific environmental review document references.

Use resource impact information generated during previous environmental reviews described above and from recently conducted site inspections to complete the Environmental Screening Form (ESF) portion of this PD/ESF under Step 6. Your ESF responses should indicate your proposal’s potential for impacting each resource as determined in the previous environmental review(s), and include a reference to where the analysis can be found in an earlier environmental review document. If the previous environmental review documents contain proposed actions to mitigate impacts, briefly summarize the mitigation for each resource as appropriate. The appropriate references for previous environmental review document(s) must be documented on the ESF, and the actual document(s) along with this PD/ESF must be included in the submission for NPS review.

***Proceed to Steps 6 through 7***

**Step 6. Environmental Screening Form (ESF)**

This portion of the PD/ESF is a working tool used to identify the level of environmental documentation which must accompany the proposal submission to the NPS. By completing the ESF, the project sponsor is providing support for its recommendation in Step 7 that the proposal either:

1. meets criteria to be categorically excluded (CE) from further NEPA review and no additional environmental documentation is necessary; or
2. requires further analysis through an environmental assessment (EA) or an environmental impact statement (EIS).

An ESF alone does not constitute adequate environmental documentation unless a CE is recommended. If an EA is required, the EA process and resulting documents must be included in the proposal submission to the NPS. If an EIS may be required, the State must request NPS guidance on how to proceed.

The scope of the required environmental analysis will vary according to the type of LWCF proposal. For example, the scope for a new LWCF project will differ from the scope for a conversion. Consult the LWCF Manual for guidance on defining the scope or extent of environmental analysis needed for your LWCF proposal. As early as possible in your planning process, consider how your proposal/project may have direct, indirect and cumulative impacts on the human environment for your type of LWCF action so planners have an opportunity to design alternatives to lessen impacts on resources, if appropriate. When used as a planning tool in this way, the ESF responses may change as the proposal is revised until it is ready for submission for federal review. Initiating or completing environmental analysis after a decision has been made is contrary to both the spirit and letter of the law of the NEPA.

The ESF should be completed with input from resource experts and in consultation with relevant local, state, tribal and federal governments, as applicable. The interested and affected public should be notified of the proposal and be invited to participate in scoping out the proposal (see LWCF Manual Chapter 4). At a minimum, a site inspection of the affected area must be conducted by individuals who are familiar with the type of affected resources, possess the ability to identify potential resource impacts, and to know when to seek additional data when needed.

At the time of proposal submission to NPS for federal review, the completed ESF must justify the NEPA pathway that was followed: CE recommendation, production of an EA, or production of an EIS. The resource topics and issues identified on the ESF for this proposal must be presented and analyzed in an attached EA/EIS. Consult the LWCF Manual for further guidance on LWCF and NEPA.

The ESF contains two parts that must be completed:

**Part A:** **Environmental Resources.** For each environmental resource topic, choose an impact estimate level (none, negligible, minor, exceeds minor) that describes the degree of potential negative impact for each listed resource that may occur directly, indirectly and cumulatively as a result of federal approval of your proposal. For each impacted resource provide a brief explanation of how the resource might be affected, how the impact level was determined, and why the chosen impact level is appropriate. If an environmental review has already been conducted on your proposal and is still viable, include the citation including any planned mitigation for each applicable resource, and choose an impact level as mitigated. If the resource does not apply to your proposal, mark NA in the first column. Add any relevant resources (see A.24 on the ESF) if not included in the list.

**Use a separate sheet** to briefly clarify how each resource could be adversely impacted; any direct, indirect, and cumulative impacts that may occur; and any additional data that still needs to be determined. Also explain any planned mitigation already addressed in previous environmental reviews.

**Part B: Mandatory Criteria.** This is a list of mandatory impact criteria that preclude the use of categorical exclusions. If you answer “yes” or “maybe” for any of the mandatory criteria, you must develop an EA or EIS regardless of your answers in Part A. Explain all “yes” and “maybe” answers on a separate sheet.

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **A. ENVIRONMENTAL RESOURCES**  **Indicate potential for adverse impacts.**  **Use a separate sheet to clarify responses**  **per instructions for Part A.** | **Not Applicable.**  Resource does not exist | **No/Negligible Impacts.** Exists but no or negligible impacts | **Minor**  **Impacts** | | **Impacts**  **Exceed Minor**  EA/EIS required | | **More Data Needed to Determine Degree of Impact**  EA/EIS required | |
| 1. Geological resources: soils, bedrock, slopes, streambeds, landforms, etc. |  |  |  | |  | |  | |
| 2. Air quality |  |  |  | |  | |  | |
| 3. Sound (noise impacts) |  |  |  | |  | |  | |
| 4. Water quality/quantity |  |  |  | |  | |  | |
| 5. Stream flow characteristics |  |  |  | |  | |  | |
| 6. Marine/estuarine |  |  |  | |  | |  | |
| 7. Floodplains/wetlands |  |  |  | |  | |  | |
| 8. Land use/ownership patterns; property values; community livability |  |  |  | |  | |  | |
| 9. Circulation, transportation |  |  |  | |  | |  | |
| 10. Plant/animal/fish species of special concern and habitat; state/federal listed or proposed for listing |  |  |  | |  | |  | |
| 11. Unique ecosystems, such as biosphere reserves, World Heritage sites, old growth forests, etc. |  |  |  | |  | |  | |
| 12. Unique or important wildlife/ wildlife habitat |  |  |  | |  | |  | |
| 13. Unique or important fish/habitat |  |  |  | |  | |  | |
| 14. Introduce or promote invasive species (plant or animal) |  |  |  | |  | |  | |
| 15. Recreation resources, land, parks, open space, conservation areas, rec. trails, facilities, services, opportunities, public access, etc. *Most conversions exceed minor impacts. See Step 3.B* |  |  |  | |  | |  | |
| 16. Accessibility for populations with disabilities |  |  |  | |  | |  | |
| 17. Overall aesthetics, special characteristics/features |  |  |  | |  | |  | |
| 18. Historical/cultural resources, including landscapes, ethnographic, archeological, structures, etc. Attach SHPO/THPO determination. |  |  |  | |  | |  | |
| 19. Socioeconomics, including employment, occupation, income changes, tax base, infrastructure |  |  |  | |  | |  | |
| 20. Minority and low-income populations |  |  |  | |  | |  | |
| 21. Energy resources (geothermal, fossil fuels, etc.) |  |  |  | |  | |  | |
| 22. Other agency or tribal land use plans or policies |  |  |  | |  | |  | |
| 23. Land/structures with history of contamination/hazardous materials even if remediated |  |  |  | |  | |  | |
| 24. Other important environmental resources to address. |  |  |  | |  | |  | |
| **B. MANDATORY CRITERIA**  **If your LWCF proposal is approved, would it…** | | | | **Yes** | | **No** | | **To be**  **Determined** | |
| 1. Have significant impacts on public health or safety? | | | |  | |  | |  | |
| 2. Have significant impacts on such natural resources and unique geographic characteristics as historic or cultural resources; park, recreation, or refuge lands; wilderness areas; wild or scenic rivers; national natural landmarks; sole or principal drinking water aquifers; prime farmlands; wetlands (E.O. 11990); floodplains (E.O 11988); and other ecologically significant or critical areas. | | | |  | |  | |  | |
| 3. Have highly controversial environmental effects or involve unresolved conflicts concerning alternative uses of available resources [NEPA section 102(2)(E)]? | | | |  | |  | |  | |
| 4. Have highly uncertain and potentially significant environmental effects or involve unique or unknown environmental risks? | | | |  | |  | |  | |
| 5. Establish a precedent for future action or represent a decision in principle about future actions with potentially significant environmental effects? | | | |  | |  | |  | |
| 6. Have a direct relationship to other actions with individually insignificant, but cumulatively significant, environmental effects? | | | |  | |  | |  | |
| 7. Have significant impacts on properties listed or eligible for listing on the National Register of Historic Places, as determined by either the bureau or office.  (Attach SHPO / THPO Comments) | | | |  | |  | |  | |
| 8. Have significant impacts on species listed or proposed to be listed on the List of Endangered or Threatened Species, or have significant impacts on designated Critical Habitat for these species. | | | |  | |  | |  | |
| 9. Violate a federal law, or a state, local, or tribal law or requirement imposed for the protection of the environment? | | | |  | |  | |  | |
| 10. Have a disproportionately high and adverse effect on low income or minority populations (Executive Order 12898)? | | | |  | |  | |  | |
| 11. Limit access to access to and ceremonial use of Indian sacred sites on federal lands by Indian religious practitioners or significantly adversely affect the physical integrity of such sacred sites (Executive Order 13007)? | | | |  | |  | |  | |
| 12. Contribute to the introduction, continued existence, or spread of noxious weeds or non-native invasive species known to occur in the area, or actions that may promote the introduction, growth, or expansion of the range of such species (Federal Noxious Weed Control Act and Executive Order 13112)? | | | |  | |  | |  | |

**Environmental Reviewers**

**The following individual(s) provided input in the completion of the environmental screening form.** *Provide reviewer’s name, title, agency, field of expertise. Keep all environmental review records and data on this proposal in state compliance file for any future program review and/or audit. The ESF may be completed as part of an LWCF pre-award site inspection if conducted in time to contribute to the environmental review process for the proposal.*

**1.**

**2.**

**The following individual(s) conducted a site inspection to verify field conditions.**

*List name(s) of inspector, title, agency, and date of inspection.*

**1.**

**2.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of applicant Date**

**Step 7. Recommended NEPA Pathway and State Appraisal/Waiver Valuation**

Consult the NPS list of “Categorical Exclusions (CEs).” If your action is on this CE list **and** Step 6A indicates that impacts will be minor or less for each environmental resource on the ESF **and** you answered “no” to each of the “Mandatory Criteria” questions in Step 6B, the proposal qualifies for a CE. Complete the “State LWCF Environmental Recommendations” box indicating the CE recommendation.

If your action is on the CE list **and** Step 6A indicates that impacts will be greater than minor or that more data is needed **and** you answered “no” to each of the “Mandatory Criteria” questions, your environmental review team may choose to do additional analysis to determine the context, duration, and intensity of the impacts of your project or revise the proposal to minimize impacts to meet the CE criteria. If impacts remain at the greater than minor level, an EA must be prepared for your proposal. Complete the “State Environmental Recommendations” box indicating need for an EA.

If your action is not on the CE list, regardless of the answers in Step 6, you must prepare an EA or IES. Complete the “State LWCF Environmental Recommendations” box indicating the need for an EA or EIS.

**State LWCF Environmental Recommendations and Appraisal Certification**

**□** *I certify that a site inspection was conducted for each site involved in this proposal and to the best of my knowledge, the information provided in this LWCF Proposal Description and Environmental Screening Form (PD/ESF) is accurate based on available resource data. All resulting notes, reports and inspector signatures are stored in the state’s NEPA file for this proposal and available upon request.*

*On the basis of the environmental impact information for this LWCF proposal as documented in this LWCF PD/ESF with which I am familiar, I recommend the following NEPA pathway:*

**□** This proposal qualifies for a Categorical Exclusion (CE).

* + - CE Item #:
    - Explanation:

□ This proposal requires an Environmental Assessment (EA) which is attached and

has been produced in accordance with the LWCF Grants Manual.

□ This proposal may require an Environmental Impact Statement (EIS). NPS guidance

is requested per the LWCF Grants Manual.

**~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~**

***State Appraisal / Waiver Valuation Review--****If applicable****, c****omplete this certification.*

**□** *I certify that the State has reviewed the appraisal and has determined that it was prepared in conformity*

*with the Uniform Appraisal Standards for Federal Land Acquisitions.*

**Property Address: Date of appraisal transmittal letter:**

**Fair market value: $ Effective Date of Value:**

**~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~**

**SLO/ASLO Original Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Jean Ayers, Alternate State Liaison Officer**

**State of Alaska: Department of Natural Resources**

**Division of Parks and Outdoor Recreation**

# *Agency Coordination and Section 106*

**Agency Coordination:** Alaska’s LWCF program is not covered under the “Single Point of Contact Intergovernmental Review System.” Therefore, applicants must notify any party that may have jurisdiction over or be affected by the project (state, federal, tribal, regional or local entities). Notices shall include a project description, project area map, an address where comments may be sent, and deadline for comments. *Submit a copy of notices or a list of entities contacted with dates for this application.*

**Section 106:** Contact the State of Alaska Office of History and Archaeology (OHA) to determine whether cultural or historical resources may be affected. Submit a copy of OHA’s written response (or proof that you initiated contact and are awaiting response) with this LWCF application. *See example for Section 106 review.*

# *Maps and Site Plans*

**LWCF 6(f) Boundary Map**: Depict the area which will be maintained and operated in perpetuity for public outdoor recreation. Include the following on the 6(f) map, preferably with an aerial view on 11”x17” paper.

* North Arrow and Legend
* Signature and Date
* 6(f) defined boundary
* Acreage within the boundary
* GPS corner points, latitude and longitude, or include legal descriptions
* Street names, mileposts, entrances into the park
* Any rights-of-way, easements, utility corridors, or non-public or non-recreational uses to be excluded from 6(f) protection

**Location Map:** Show the project area in relation to the neighborhood or larger community, and to Alaska. Include street names or mileposts, park entrances, a north arrow, and local landmarks. *See examples.*

**Site Plan:** Label or depict in a legend both existing and proposed features within the site boundary. Indicate which specific features or elements, if any, would be assisted with this LWFC application. *See examples.*

# *Budget: Narrative and Tabular*

For local projects, the maximum grant request is $250,000. The minimum is $25,000. Provide both a budget narrative and a budget in tabular form. Include Standard Forms 424a ,424c and 424d. Incorporate the State’s indirect cost in your budget and on the 424a. *See example budgets and example 424s.*

If LWCF-assisted elements are part of a much larger project, delineate as such. Identify all funding sources, not just the match. Note: Most federal funds are ineligible as match for LWCF. Donated land is usually ineligible as match. Contact the LWCF grants administrator if you have questions.

# *Timeframe for Benchmark or Milestone Activities*

Provide a timeframe for milestone activities such as the examples below. *See more examples online.*

April - May 2019: Execute grant agreement and order playground equipment.

June – July 2019: Create bid documents and advertise project.

Aug – Sept 2019: Award contract. Clear and grub area. Grade and level site.

May – Sept 2020: Construct paths in park. Install play equipment.