

Alaska Snowmobile Trail Grooming Program
Established Grooming Pool Area Funding Request Form
Updated 2019

This form for the Alaska Snowmobile Trail Grooming Pool has been modified for FY20. **PLEASE READ EVERYTHING CAREFULLY.**

This form **MUST** be completed and submitted by all parties interested in receiving funding from registration fees for grooming snowmobile trails in Alaska. These trails must have **established legal access** and must have been **previously funded** and be part of the current grooming pool trail system. Trails outside of the established grooming pool areas are not eligible for funding in FY20.

This form must be completed in its entirety and all required attachments included in order to be considered for funding.

Apart from labor expenses, only expenditures for fuel, automotive fluids, or equipment parts will be eligible for reimbursement. **All** potential expenses must be clearly identified in the project budget submitted with this form to be eligible for reimbursement.

Complete all sections and provide all required materials.

General and Contact Information

Name of the person completing this form.

Name, mailing address, email address and telephone number of the trail club, business, or individual requesting grooming funds.

TOTAL MILEAGE REQUESTED:

Provide the following information as attachments to this form

- A USGS 1:63,360 scale topo map with trails located as precisely as possible. Trail locations should be clear and legible. Trail names should be on the maps. Existing grooming pool maps may be used. <http://dnr.alaska.gov/parks/grants/groompl.htm> Identify the start and end points for the trails. Highlight the trail that will be groomed.
- A detailed budget. Excel or Word format. List the items and costs specifically that you are seeking approval to spend this contract award funding on. Items not on the budget cannot be approved and cannot be reimbursed.

This program strongly recommends mitigating conflict with all trail users to help ensure optimal trail condition, safety, and enjoyment. Please use common sense when deciding where and when to groom.

Important Information

- Funds for grooming activities for FY20 will be available no earlier than November 15, 2019.
- Periodic trail evaluations may be conducted throughout the season to ensure compliance with specifications outlined in the grooming contract.
- Monthly reporting will now be required whether you have groomed or not.
- All reimbursement requests must be turned in by April 30, 2020 in order to be processed.
- All correspondence regarding this grooming request or the program should be directed to the email address below.
- The final funding amounts for the grooming pool trail system will be based on total mileage requests received in FY20 applied to the available funding collected for disbursement.

All applications and their required attachments must be received or postmarked no later than October 18, 2019 at 12:00pm. Applications received after this deadline will not be considered. Completed forms and attachments must be submitted via email or by mail to the appropriate addresses below.

parks.SNOWTRACapp@alaska.gov

Snowmobile Trail Grant Program

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Grooming Pool Funding Request Forms will be reviewed by the Snowmobile Trails Advisory Council (SnowTRAC) and Division of Parks and Outdoor Recreation (DPOR) staff during the annual SnowTRAC meeting in November. Final decisions on contract award is at the sole discretion of the Director of DPOR.