

# Alaska Snowmobile Trail Grooming Program Funding Request Form to

## Add a Trail to the Grooming Pool

Updated 2018

This form for the Alaska Snowmobile Trail Grooming Pool has been modified. PLEASE READ EVERYTHING CAREFULLY.

This form MUST be completed and submitted by all parties interested in receiving funding from registration fees for grooming snowmobile trails in Alaska. These trails must have established legal access. This form is to ADD A LEGAL TRAIL TO THE GROOMING POOL. Information regarding this grant program can be found here:

<http://dnr.alaska.gov/parks/grants/snowmotr.htm>

This form is divided into three sections: General and Contact Information, Trail Specific Information and Trail Maps, and Additional Information. COMPLETE ALL SECTIONS (unless optional) to be considered for funding.

\*\*\*\*\*SPECIAL NOTE\*\*\*\*\*ONLY EXPENDITURES FOR FUEL, AUTOMOTIVE FLUIDS, OR EQUIPMENT/ PARTS WILL BE REIMBURSED. Unless you have signing or marking materials as part of your grant agreement. If you anticipate unusual expenses outside of this list, (such as lodging) please contact the Trails Program Office to discuss. All potential expenses must be clearly identified in the project narrative on the application prior to approval.

Please submit completed forms and maps via e-mail (Print / Scan / e-mail) to:

[darcy.harris@alaska.gov](mailto:darcy.harris@alaska.gov) or by mail to:

Snowmobile Trail Grant Program  
550 West 7th Ave, Suite 1380  
Anchorage, Alaska 99501

Questions regarding this form should be directed to the Snowmobile Trails Program at 907-269-8699.

### **Section 1: Qualifying Criteria**

The applicant must meet program qualification criteria before being considered for funding. If any of these requirements are not met, proposals cannot move forward for approval.

**1. Is this application primarily for a project to benefit a snowmobile activity?** Yes\_\_\_ No\_\_\_

If you answered "No" your project is not eligible to apply for money from this program.

### **2. Organization Type:**

Non-Profit\_\_\_ Government Agency\_\_\_ Native Corporation\_\_\_ Local Government \_\_\_ Club\_\_\_ Educational Institution\_\_\_ Business\_\_\_

**3. Public Acceptance.** The project must have support from one of the following:

**A.** Support from a local governing body. Please include a resolution or letter as an attachment.

**B.** Letter of support from a local community organization who supports this project. This may include a letter of support from a Citizen's Advisory Board, if the project is in a State Park.

**4. Landowner authorization:** Applicant has obtained landowner authorization for project work from all relevant landowners whose land the project crosses or impacts. Please include authorization as attachment to this application. This authorization may be in the form of a public easement.

**5. Public or Private Land:** Both Public and Private land owner authorization (easement) must be valid for five or more years (into the future from time of application submittal), to qualify for grant funding. Does landowner authorization meet the public access requirements?

Public Land? \_\_\_\_\_ Private Land? \_\_\_\_\_ Years of access? \_\_\_\_\_

**6.** If required, does this trail have a legal easement? Yes \_\_\_ No \_\_\_ Not Required \_\_\_

If Not Required, please explain why \_\_\_\_\_

### Section 2: General and Contact Information

**1.** Include the name of the person completing this form as well as the name of the club, organization, or business represented by the individual. Please include a telephone number, email address, and mailing address.

**2.** Please provide the area in which the grooming activity will occur. \_\_\_\_\_

Please provide a region that best describes the area. (EX: Southeast, Northwest Arctic, Southcentral etc.)

\_\_\_\_\_

Please provide the name of the nearest community. \_\_\_\_\_

**3.** Provide the make and model of all the equipment which will be used to complete the grooming. Include the dimensions of the grooming implement. (informational only, will not effect your score)

\_\_\_\_\_

**4.** Name: First \_\_\_\_\_ Last \_\_\_\_\_

**5.** Club or organization name \_\_\_\_\_

**6.** Phone number: \_\_\_\_\_

**7.** E-mail address: \_\_\_\_\_

**8.** Mailing address: \_\_\_\_\_

### Section 3: Trail Specific Information and Trail Maps

Please Provide:

- the official AND alternate or “common” trail names of all trails to be groomed,
- the mileage of the trail to the nearest half mile,
- the average width of the trail,
- the average frequency of grooming per month (consider heavy and light snowfall into your estimation), and
- a dollar amount for the grooming of each individual trail over the course of the season.

Add the trail mileages and funding requests to the table below to derive the total mileage and requested funding.

Trail Name(s)	Mileage (to the nearest 1/2 mile)	Average Trail Width (feet)	Average Grooming Frequency/Month	Funding Requested

Total Mileage \_\_\_\_\_

Total Funding Requested \$ \_\_\_\_\_

**Trail Maps Provide:**

A map or maps with all of the trails shown on it/them. Provide a map in addition to this form.

A USGS 1:63,360 scale topo-map with trails located as precisely as possible. Trail locations should be clear and legible. The trail names should be on the maps.

Identify the start and end points for the trails. Highlighted maps should be submitted with this form either via e-mail or standard mail.

This Program strongly recommends mitigating conflict with all trail users to help ensure optimal trail condition, safety and enjoyment; please use common sense when deciding where and when to groom.

Thank you for your application.

