



7. **GPS readings for both inside and outside net buoys in Datum WGS 84.**

Net 1: \_\_\_\_\_  
Net 2: \_\_\_\_\_  
Net 3: \_\_\_\_\_  
Net 4: \_\_\_\_\_

8. **Provide general location of setnet site(s) in relation to local, natural, or man-made landmarks:**

\_\_\_\_\_  
\_\_\_\_\_

9. **Number of nets applied for:** \_\_\_\_\_

10. **Length of each net (in feet):** \_\_\_\_\_

11. **Is applicant the owner of the abutting uplands? Yes  No**  (Check the box that applies.)

**If not, give the name and address of the upland owner(s):** \_\_\_\_\_  
\_\_\_\_\_

12. **Did applicant fish all the sites described in Question 7 and 8 the last fishing season?**

**Yes  No**  (Check the box that applies.)

**If not, provide the following information:**

a) **Name and address of person(s) who previously fished the site(s):** \_\_\_\_\_

b) **If new application, a brief history of the applicant's use of each site including year(s) the site was first fished:** \_\_\_\_\_

c) **If the applicant has not fished the site(s) before, briefly describe the location of past fishing site(s) to the site(s) now being applied for:** \_\_\_\_\_

13. **How long (in years) has the applicant been engaged in:**

a) **Commercial fishing: Years: \_\_\_\_\_ Months: \_\_\_\_\_** b) **Setnetting: Years: \_\_\_\_\_ Months: \_\_\_\_\_**

**PLEASE READ THE FOLLOWING SECTION CAREFULLY:**

14. **Date set net site(s) were staked by applicant, for this application:** \_\_\_\_\_

MM DD YYYY

**NOTE:**

SHORE FISHERY REGULATIONS REQUIRE THAT SITES MUST BE STAKED BETWEEN MAY 2 AND OCTOBER 15. FISHING OF THE SITE(S) IS NOT A REQUIREMENT OF THE STAKING AND APPLICATION PROCESS.

**YOUR APPLICATION MUST BE RECEIVED WITHIN 30 DAYS AFTER STAKING YOUR SITE(S) AND BETWEEN JUNE 1 AND OCTOBER 15.**

- As per 11 AAC 64.090. (Staking of sites and tracts) before submitting an application under 11 AAC 64.260. *an applicant must stake each tract by placing the stake at the net anchor point.* The location stake must be at least three (3) feet above ground level and must support a sign showing the applicant's name, mailing address, limited entry permit number, and date of staking. Offshore (or low water) applied for tracts require additional information on the staking sign – see 11 AAC 64.090



## **Checklist**

I have enclosed the following with my application:

**Please check:**

1.  \$100.00 application filing fee (non-refundable, 11 AAC 64.260(b))
2.  DNR status plat or 1:63,360 (1" = 1 mile) USGS topographical map showing applied for setnet location(s)

## **SHORE FISHERY LEASES**

### **PROCESSING STEPS FOR SETNET LEASE APPLICATIONS – READ FIRST**

- **New lease and amendment applicants do all 12 steps.**
- **Applicants seeking a shore fishery lease reissuance do only step 12.**

1. **Stake site(s) between May 2 and October 15.** A staking example can be found on our website at: <http://dnr.alaska.gov/mlw/shore/index.htm>
2. Submit application and \$100.00 non-refundable filing fee within 30 days of staking site(s) **AND** between June 1 and October 15.
3. DNR reviews application, then prepares public notice which appears on our shore fishery leasing program website, DNR public notice site, and at local post offices. DNR also attempts to contact other interested parties in the immediate area (ie. private landowners, other set net lease holders, traditional unleased setnetters, etc) if we are aware of them.
4. Allow approximately 52 days for any protests to arrive during the 45 day public notice period (the accepted protest date is the date the protest is postmarked).
5. If no protests are received, then DNR sends applicant a shore fishery diagram preparation packet.
6. Applicant's surveyor or draftsman prepares the diagram, then sends a preliminary diagram to DNR within 90 days or requests a 150-day extension, by notarized affidavit (11 AAC 64.260(f)).
7. Applicant submits the \$150.00 diagram review fee to DNR within 90 days.
8. DNR reviews preliminary diagram and returns to applicant's draftsman for corrections.
9. Applicant's draftsman makes final corrections and returns it to DNR, if all corrections are made the Mylar gets sent to the applicant to sign and date; the applicant sends the Mylar to DNR (within 90 days).
10. DNR reviews Mylar to make sure all corrections have been made.
11. DNR prepares lease document and mails to applicant for signature.
12. Applicant signs 2 original copies of lease document in front of a notary or postmaster and returns BOTH to DNR with the \$300.00 rental for the first year (no rent payment is required for a lease amendment if the rent payment is current; lease reissuances also require a \$100 renewal fee, are subject to a public notice and comment period and process and must sign a Statement of Certification as well as their lease documents before the lease is reissued).

**Total cost for lease issuance will vary somewhat depending on cost of the ad and amount charged by the drafts-person or surveyor. Total amount paid to DNR is \$550 (\$100 application fee, \$150 diagram review fee, \$300 first year's rental). The yearly rent after issuance is \$300.**