

Land Conveyance Section 550 W. 7th Ave, Suite 640 Anchorage, AK 99501-3576 (907) 269-8594 Northern Region 3700 Airport Way Fairbanks, AK 99709-4699 (907) 451-2740

nro.lands@alaska.gov

Southcentral Region 550 W. 7th Ave, Suite 900C Anchorage, AK 99501-3577 (907) 269-8503 dnr.pic@alaska.gov Southeast Region
P. O. Box 111020
Juneau, AK 99811-1020
(907) 465-3400
sero@alaska.gov

Statewide TTY - 771 for Alaska Relay or 1-800-770-8973

APPLICATION FOR PURCHASE OR LEASE OF STATE LAND

ADL # (assigned by ADNR)				
Date:				
Applicant's Name	Doing business as			
Mailing Address				
City/State/Zip			Email	
Message Phone ()	Work Phone ()	Date of Birth _	
Is applicant a corporation qualifi State of Alaska Department of C			•	n in good standing with the
Is applicant 18 years or older?	\square Yes \square No. Are you	applying fo	r a \square lease or \square sale?	
What kind of lease or sale are yo	ou applying for? Tide	land; 🗌 P	ublic/Charitable Use; \Box	Grazing; ☐ Millsite;
\square Negotiated; \square Com	npetitive; 🗆 Non-Comp	etitive; \square	Preference Right	
If a lease, how many years are yo	ou applying for?	years.	(55 years Max.)	
Legal Description: Lot(s)	Block/Tract #		_ Survey/Subdivision	
Other:				
Meridian Tow	vnship, Rang	ge	, Section(s)	Acres
Municipality	LORAN	Reading (optional)	
Geographic Location:				
What is the proposed use of and	I activity on the state land	d?		
Are there any improvements on estimated value?			· ·	ements, and what is the
If yes, describe any improvemen	its on the land			

Are there any improvements or construction planned? \Box Yes \Box No. If yes, describe them and their estimated value	•
State the proposed construction date:; estimated completion date*:	
Name and address of adjacent land owners and, if you are applying for tidelands, the name and address of the adjacen upland owners:	it
Are you currently in default on, or in violation of, any purchase contract, lease, permit or other authorization issued by the department under 11 AAC? \Box Yes \Box No. Within the past three years, has the department foreclosed or terminated any purchase contract, lease, permit or other authorization issued to you? \Box Yes \Box No.	
Non-refundable application fee: See current Director's Order for applicable fees.	
(Fee may be waived under 11 AAC 05.020.)	
Is the land applied for subject to any existing leases or permits? \Box Yes \Box No. If yes, \Box lease or \Box permit?	
Name lease/permit is issued under: ADL #	
Do you think you qualify for a non-competitive lease or sale? Yes	
☐ Other (please explain):	
If you have checked one of the above statutes, attach a statement detailing your qualifications under each requirement of that statute.	
Do you think you qualify to lease the land for less than fair market value? ☐ Yes ☐ No. If yes, under what provision of AS 37.05? ☐ AS 38.05.097 (youth encampment or similar recreational purpose); ☐ AS 38.05.098 (senior citizen discount for a residential lease); ☐ Other (please explain).	

Signature	Date	
If applying on behalf of an agency, municipality, or organization, state which one	Title	
NOTICE TO APPLICANT:		For Department Use Only Application received date stamp
* For applications filed by a municipality under AS 38.05.810, remaining entitlement of the municipality under AS 29.65, launder AS 38.05.810 shall be credited toward fulfillment of the	nd transferred	
* Construction may not commence until approval is granted l	by lessor.	Receipt Types:
* This application will not be considered unless it is accompanied appropriate filing fee and completed in full. THE FILING FEE V REFUNDED NOR IS IT TRANSFERABLE. All checks are to be matthe Department of Natural Resources.	VILL NOT BE de payable to	□ 13 – Application for Lease ofState Land□ 5K – Application for Lease toAuthorize Unauthorized Use

- * Include a 1:63,360 USGS map showing location of proposed activities in relation to survey monumentation or fixed geographical features which fully illustrates your intended use, including the location of buildings and improvements and access points, labeled with all dimensions, and a development plan providing a complete list of proposed activities.
- * The applicant may be required to deposit a sum of money sufficient to cover the estimated cost of survey, appraisal, and advertising. If the land is sold or leased to another party, the deposit will be returned to the applicant.
- * The filing of this application and payment of the filing fee vests the applicant with no right or priority in the lands applied for. It is merely an expression of the desire to purchase or lease a parcel of land when and if it becomes available. Filing an application serves the purpose of notifying the state that an individual is interested in purchasing or leasing land. It is not a claim, nor does it in any way obligate the state to sell or lease land.
- * If the application is for use in conjunction with a guide/outfitter operation, include proof of a guide/outfitter certification for the use area.
- * If the application is for a commercial fish camp, include a copy of your limited entry permit or an interim-use salmon set net permit.
- * If applying for a senior citizen discount, include form 102-1042.
- * AS 38.05.035(a) authorizes the director to decide what information is needed to process an application for the sale or use of state land and resources. This information is made a part of the state public land records and becomes public information under AS 40.25.110 and 40.25.120 (unless the information qualifies for confidentiality under AS 38.05.035(a)(8) and confidentiality is requested, AS 43.05.230, or AS 45.48). Public information is open to inspection by you or any member of the public. A person who is the subject of the information may challenge its accuracy or completeness under AS 44.99.310, by giving a written description of the challenged information, the changes needed to correct it, and a name and address where the person can be reached. False statements made in an application for a benefit are punishable under AS 11.56.210. In submitting this form, the applicant agrees with the Department to use "electronic" means to conduct "transactions" (as those terms are used in the Uniform Electronic Transactions Act, AS 09.80.010 AS 09.80.195) that relate to this form and that the Department need not retain the original paper form of this record: the department may retain this record as an electronic record and destroy the original.



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APPLICANT ENVIRONMENTAL RISK QUESTIONNAIRE

The purpose of this questionnaire is to help clarify the types of activities you propose to undertake. The questions are meant to help identify the level of environmental risk that may be associated with the proposed activity. The Division of Mining, Land and Water's evaluation of environmental risk for the proposed activity does not imply that the parcel or the proposed activity is an environmental risk from the presence or use of hazardous substances.

Through this analysis, you may become aware of environmental risks that you did not know about. If so, you may want to consult with an environmental engineer or an attorney.

Applicant's Name		Doing Business As	Doing Business As					
Address		City	State	Zip				
()	()							
Message Phone	Work Phone	Email	Contact Per	rson				
Describe the proposed	l activity:							
with toxic and/or haza		generate, use, store, transpor hydrocarbons?	•					

ead	ch tank. Please use a separate sheet of paper, if necessary, and, where appropriate, include maps or plats:
a.	Where will the tank be located?
b.	What will be stored in the tank?
c.	What will be the tank's size in gallons?
d.	What will the tank be used for? (Commercial or residential purposes?)
e.	Will the tank be tested for leaks?
f.	Will the tank be equipped with leak detection devices? \square Yes \square No. If yes, describe:
	you know or have any reason to suspect that the site may have been previously contaminated? \Box Yes \Box No. ves, please explain:
	ertify that due diligence has been exercised and proper inquiries made in completing this questionnaire, and that the regoing is true and correct to the best of my knowledge.
Ар	plicant Signature: Date:
inf AS the AS na pu	38.05.035(a) authorizes the director to decide what information is needed to process an application for the sale or e of state land and resources. This information is made a part of the state public land records and becomes public formation under AS 40.25.110 and 40.25.120 (unless the information qualifies for confidentiality under 38.05.035(a)(9) and confidentiality is requested). Public information is open to inspection by you or any member of e public. A person who is the subject of the information may challenge its accuracy or completeness under 44.99.310, by giving a written description of the challenged information, the changes needed to correct it, and a me and address where the person can be reached. False statements made in an application for a benefit are nishable under AS 11.56.210. In submitting this form, the applicant certifies that he or she has not changed the ginal text of the form or any attached documents provided by the Division. In submitting this form, the applicant

agrees with the Department to use "electronic" means to conduct "transactions" (as those terms are used in the Uniform Electronic Transactions Act, AS 09.80.010 – AS 09.80.195) that relate to this form and that the Department need not retain the original paper form of this record: the department may retain this record as an electronic record

If the proposed activities involve any storage tanks, either above or below ground, address the following questions for

ADL # ______ Applicant Environmental Risk Questionnaire Form 102-4008A (Rev. 09/21)

and destroy the original.



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INSTRUCTIONS FOR COMPLETING A DEVELOPMENT PLAN

A development plan is a written statement (narrative) and a sketch or blueline drawing describing the proposed use and development of state land. The information contained in a development plan is needed to provide a complete review of the application and the proposed use and development, and helps to determine the terms and conditions of the authorization and the level of bonding and insurance that may be required.

Most applications submitted to the Division of Mining, Land and Water must have an attached development plan. The few exceptions to this rule include applications for state land sales and some types of land use permit. The amount and type of information included in the development plan will depend on the proposed use and level of development. Insufficient information in the development plan and/or application or failure to provide a development plan may result in a delay in processing the application. If you are unsure whether your application will require a development plan, contact the regional office responsible for managing the area you are planning to use (regional office addresses and phone numbers are shown at the top of this sheet).

If the application is approved, the approved development plan becomes a part of the authorization document. Authorized activities are limited to those described in the development plan and/or authorization document. The development plan must be updated if changes to an approved project are proposed before or during the project's siting, construction, or operation; if any additional structures, buildings, or improvements are proposed; or if there is a change in activity that was not addressed during consideration of the application. Please note that these development plans or plan changes must be approved by the Division of Mining, Land and Water before any change occurs in use, construction, or activity. Conducting activities that are not authorized by the development plan and authorization document could result in revocation and termination of the authorization and/or other appropriate legal action.

- I. <u>General Guidelines for Preparing a Development Plan</u> For new authorizations, the development plan must show the proposed improvements and/or use areas, as well as preconstruction plans. For existing authorizations without a current development plan or if the development plan is being updated, the plan must show existing improvements and/or use areas, etc., and any known future changes. The development plan must include:
 - Maps: a USGS map at a scale of at least 1:63,360 showing the location of the proposed project; a blueline drawing or sketch, drawn to scale (the attached diagram may be used); and
 - Written Project description: a detailed written description (narrative) of the intended use and level
 of development planned under the authorization and an explanation of the sketch or blueline
 drawing.

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- II. <u>Land Use Permits</u> Permanent improvements cannot be authorized by a land use permit. However, a development plan accompanying a land use permit application must describe nonpermanent structures and activities. (Nonpermanent structures are structures that can be easily and quickly taken down and removed from the site, without any significant disturbance or damage to the area.) Several of the specific development plan items listed below will not apply to activities authorized under a land use permit; those items that do apply should be described in as much detail as possible, to enable prompt review of the application. If the proposed land use permit activity is of a mobile nature, such as a permit to move heavy equipment across state land, a development plan is not required; but a map showing the proposed route of travel is required. If the impact would not have a significant effect on the environment, such as a permit to harvest wild produce, a development plan is not required, but a map showing the location of the proposed harvest area is required.
- III. Narrative portion of the development plan Describe the type of activities or development planned for the site; specify if any facilities are intended for commercial use, or will be rented out; and provide a description and explanation of the items shown on the sketch or blueline. Following is a list of specific information to be included in the narrative, if applicable to the proposed project:
 - **Legal description.** Provide a legal description of the parcel, i.e. a metes and bounds description, survey, lot and block, aliquot part, or other legal description.
 - **Terrain/ground cover.** Describe the existing terrain/ground cover, and proposed changes to the terrain/ground cover.
 - Access. Describe existing and planned access, and mode of transportation. If public access is to be restricted, define possible alternative public access routes.
 - **Buildings and other structures.** Describe each building or structure, whether permanent or temporary, including a description of the foundation as well as the building and floor construction; the date when the structure is to be constructed or placed on the parcel; the duration of use; and what activities are to occur within each structure.
 - **Power source.** Describe type and availability of power source to the site.
 - Waste types, waste sources, and disposal methods. List the types of waste that will be generated on-site, including solid waste, the source, and method of disposal.
 - **Hazardous substances.** Describe the types and volumes of hazardous substances present or proposed, the specific storage location, and spill plan and spill prevention methods. Describe any containment structure(s) and volume of containment structure(s), the type of lining material, and configuration of the containment structure. Provide Material Safety Data Sheets (MSDS).
 - Water supply. Describe the water supply and wastewater disposal method.
 - Parking areas and storage areas. Describe long-term and short-term parking and storage areas, and any measures that will be taken to minimize drips or spills from leaking vehicles or equipment. Describe the items to be stored in the storage areas.
 - **Number of people using the site.** State the number of people employed and working on the parcel, and describe the supervisor/staff ratio. Estimate the number of clients that will be using the site.
 - Maintenance and operations. Describe the long-term requirements, how they will occur and who
 will perform the work. Specify if any subcontractors will be involved, and explain the tasks they will
 perform.
 - **Closure/reclamation plan.** Provide a closure/reclamation plan, if required for the type of authorization being applied for, e.g. material sale.
- IV. <u>Sketch or blueline portion of the development plan</u> The sketch or blueline must be drawn to scale, and each item labeled in such a way that the information contained in the drawing can be located in the narrative portion of the development plan (professional quality drafting and mechanical lettering is preferred). Following is a list of information to be shown on the drawing, <u>if applicable</u>:

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- Section, Township, and Range lines; North arrow; scale; title; and legend (attached is an acceptable format).
- All property boundaries, ordinary or mean high water lines, and existing or proposed rights-of-way; major topographic features such as roads, streams, rivers, and lakes, and their geographic names.
- Location and dimensions of any gravel pads, or cement foundations, buildings, and other structures and improvements, appropriately labeled.
- Location of any buried or above-ground utility lines (power, water, fuel, natural gas, etc.); sewage facilities, including sewage and wastewater outfall point; underground water system; and water source (if any).
- Location where any hazardous substances, including but not limited to oil, lubricants, fuel oil, gasoline, solvents, and diesel fuel, are stored. Method of storage (tank, drum, etc.).
- Location of parking areas, and areas for the storage of inactive vehicles; snow storage areas; storage areas for any other items not mentioned above (drill rigs, camps, pipe, watercraft, etc.).

Site Development Diagram

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