



THE STATE
of **ALASKA**
GOVERNOR SEAN PARNELL

Department of Natural Resources

CITIZENS' ADVISORY COMMISSION ON
FEDERAL AREAS
Stan Leaphart, Executive Director

3900 Airport Way
Fairbanks, Alaska 99709
Main: 907.374.3737
Fax: 907.451.2751

October 19, 2012

FOIA Officer
USDA Forest Service, Region 10
P.O. Box 21628
Juneau, AK 99802

Dear FOIA Officer:

Under the Freedom of Information Act, I am requesting a copy of a report (title unknown) prepared by a private contractor (name unknown) for the Tongass National Forest. According to an August 15, 2012 letter signed by Forest Supervisor, Forrest Cole, the purpose of the report was *"to assess the [Tongass public recreation] cabin program and suggest a financially sustainable program. The initial report recommends changing cabin fees, eliminating cabins with little or no use and changing operation and maintenance strategies."* The contract was apparently issued in 2010 and an initial report has been provided. We are also requesting a copy of the solicitation or request for proposal, including a statement of the scope of work, background information, and the product to be delivered by the contractor. Electronic copies of the requested information are acceptable.

The Citizens' Advisory Commission on Federal Areas is a State of Alaska commission operating under Alaska Statute (AS) 41.37.160. We ask for a waiver of any fees associated with researching or copying the requested information. We anticipate that minimal staff time would be required. If you decline to waive fees, we agree to pay fees provided they do not exceed \$250.00. If you deny any part of this request, please cite each specific reason that you think justifies your refusal to release the information.

Please expedite processing of this request. The information is needed to prepare comments on the Sustainable Cabin Management Program by the end of the comment period on November 13, 2012. Please notify me of appeal procedures available under the law. If you have any questions processing please contact me at 907.374.3737 or via e-mail at: stan.leaphart@alaska.gov.

Sincerely,

A handwritten signature in black ink that reads "Stan Leaphart".

Stan Leaphart
Executive Director