

**STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES
DIVISION OF MINING, LAND AND WATER**

**Fairbanks
DNR Public Information Center**

3700 Airport Way
Fairbanks, AK 99709
(Corner of Univ. & Airport Way)
Phone: (907) 451-2705
Fax: (907) 451-2706
TDD: (907) 451-2770
E-mail: fbx-pic@dnr.state.ak.us
Business Hours: 10:00 am to 5:00 pm, M-F

**Anchorage
DNR Public Information Center**

Robert B. Atwood Building
550 W. 7th Ave., Suite 1260
Anchorage, AK 99501-3557
Phone: (907) 269-8400
Fax: (907) 269-8901
TDD: (907) 269-8411
E-mail: pic@dnr.state.ak.us
Business Hours: 10:00 am to 5:00 pm, M-F

**Juneau
DNR Land Information Office**

P.O. Box 111020
Juneau, AK 99811
Phone: (907) 465-3400
Fax: (907) 465-3886
E-mail: Southeast_Land@dnr.state.ak.us
Business Hours: 8:00 am to 5:00 pm, M-F

**REQUEST TO SUBDIVIDE AND MAKE PAYMENT OR LIEN FOR THE RIGHT TO
CONSTRUCT HOUSING UNDER AS 38.05.321(e)**

ADL Number _____

Applicant's Name(s) _____

Mailing Address _____

City _____ State _____ Zip Code _____

Daytime Phone _____ Message Phone _____ E-Mail _____

Marital Status (check one): a single person a married person

If you are married, and your spouse is included in the title, please state your ownership/survivorship preference:

husband and wife, as tenants by the entirety

tenants in common

CHECK ONE OF THE FOLLOWING:

I **did not** receive the right to construct housing with my original parcel. I am now subdividing and requesting to purchase the right to construct housing for _____ parcels (a maximum of four parcels is allowed).

I **did** receive the right to construct housing with my original parcel or have since acquired it. I am now subdividing and requesting to purchase the right to construct housing for _____ additional parcels (a maximum of three additional parcels in this case is allowed). The original farmsite retains the original right to construct housing; therefore, payment for this parcel is not required.

LEGAL DESCRIPTION OF PARCEL(S):

(Note: If you are purchasing the right to construct housing on multiple parcels, please complete page 2 of 3 for each additional parcel showing the legal description for each. Additional copies of this page may be obtained from the Public Information Center.)

located in Township _____, Range _____, _____ Meridian,
Section(s) _____ containing _____ acres, more or less.

ATTACH THE FOLLOWING (include one plat only):

- APPROVED SUBDIVISION PLAT, if applicable.
- PRELIMINARY SKETCH PLAT FOR SUBDIVISION PROPOSAL.
- FEE FOR THE RIGHT TO CONSTRUCT HOUSING (\$6,057 PER PARCEL for the year 2015, subject to annual adjustment. Call one of the Public Information Centers listed above for a quote on annual current fee). Additionally, there will be a one-time \$30.00 recording fee.
- OPTIONAL: APPRAISED AMOUNT FOR THE RIGHT TO CONSTRUCT HOUSING (An appraised amount can be paid instead of the annually adjusted fee listed above. However, the appraisal must be done at your cost and approved by the State of Alaska. The appraiser must be approved by the Department of Natural Resources prior to beginning the appraisal.) **NOTE: Under Sec. 14, Ch. 20, SLA 1997, an appraisal is required for certain Point MacKenzie agricultural parcels, including those for which the lien option is exercised, for the right to construct housing.**

HOUSING FEE(S) ENCLOSED: _____ (Receipt Type: 9B)
RECORDING FEES ENCLOSED: \$30.00 (Receipt Type: 06)

- LIEN REQUEST OPTION: FOR SELF OR IMMEDIATE FAMILY MEMBER ONLY, AS DEFINED BY AS 38.05.321(f). **(Payment for the right to construct housing may be deferred until title passes to a person or persons outside the immediate family. Until then, the department will have a lien on the parcel as security for payment of the amount due.)** There is a \$30.00 recording fee for each lien parcel requested.

LIEN RECORDING FEE ENCLOSED: \$30.00 (Receipt Type: 06)
ACKNOWLEDGMENT OF SUBDIVISION
OF AGRICULTURAL PARCEL
RECORDING FEE (one-time fee): \$30.00 (Receipt Type: 06)

MAKE CHECK PAYABLE TO THE STATE OF ALASKA, AND RETURN THIS FORM AND ATTACHMENTS TO ONE OF THE OFFICES LISTED ON THE FIRST PAGE.

AS 38.05.035(a) authorizes the director to decide what information is needed to process an application for the sale or use of state land and resources. This information is made a part of the state public land records and becomes public information under AS 40.25.110 and 40.25.120 (unless the information qualifies for confidentiality under AS 38.05.035(a)(8) , and confidentiality is requested, and AS 45.48). Public information is open to inspection by you or any member of the public. A person who is the subject of the information may challenge its accuracy or completeness under AS 44.99.310, by giving a written description of the challenged information, the changes needed to correct it, and a name and address where the person can be reached. False statements made in an application for a benefit are punishable under AS 11.56.210.

