



September 4, 2013

**Restaurant Rewards Reimbursement Request Form
Farmers Market Purchase**

Reimbursement Rate: 17%

In order to provide the foodservice with a reimbursement check, the Division of Agriculture requires the foodservice to:

- Fill out a W-9, provided by the IRS at this link: <http://www.irs.gov/pub/irs-pdf/fw9.pdf>.
- If multiple items are purchased from a farmer only one signature is required.

Date/Farmers Market	Item	Quantity	Price	Print & Sign Farm Vendor Name
Ex: 6/20/13 Center Market	Lettuce	10 pounds	\$20	Joe Farmer (signature)
	Radishes	1 bunch	\$5	



