

Please complete this Alaska Grown application online by clicking in the appropriate field and typing. Once completed, click this link to email to [dnr.alaskagrown@alaska.gov](mailto:dnr.alaskagrown@alaska.gov) for processing.

Authorization Number \_\_\_\_\_  
(Division use only)



**Alaska Department of Natural Resources  
Division of Agriculture**

1800 Glenn Highway, Suite 12, Palmer, Alaska 99645  
Phone (907) 745-7200 Fax 745-7254

# Application

Farm, Market, or Company Name: \_\_\_\_\_

Applicant(s) Name: \_\_\_\_\_

Mailing Address: (city, state, zip) \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Web Site: \_\_\_\_\_

Facebook or other social media: \_\_\_\_\_

Business License Number: \_\_\_\_\_

Are you a:

Producer

Associate (if so, select or write in)

Retailer

Farmers Market Manager

Restaurant

Distributor

Other: \_\_\_\_\_

### Specialty Crop:

Please select or write in the specialty crop commodities you produce/sell/distribute annually:

Vegetables

Peonies

Value-Added/Processed

Fruits

Other cut flowers

Other (fill in below)

Nursery

Honey

### Livestock:

Please select or write in the livestock commodities you produce/sell/distribute for meat annually

(Note: fiber, eggs, and dairy options are in the next question)

Beef

Goat

Elk

Poultry

Sheep/Lamb

Value-Added/Processed

Pork

Bison

Other (fill in below)

**Other:**

**Please select or write in any other commodities you produce/sell/distribute annually:**

Mariculture  Fiber  Value-Added/Processed

Hay  Dairy  Other (fill in below)

Grain  Eggs

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**Are you a U.S. Veteran?**  Yes  No

– **Are you interested in learning about the Homegrown by Heroes program?**  Yes  No

**Are you interested in learning about International Export opportunities?**

Yes  No  Maybe just to learn more

**Are you interested in entering, or expanding, the wholesale retail market? (Choose all that apply)**

- I currently sell wholesale/retail but would like to expand
- I don't currently sell wholesale/retail but would like to learn more
- No, not at this time
- Other (please specify)

**Policy for Use:**

This logo is available for use on quality agricultural products that meet the established grade standards for the top two grades for the particular item. Those products not having USDA or state grades established will be evaluated on the basis of commodity or industry association guidelines. Please see the Director's Certification Policy for details about eligible products. We reserve the right to do on-site verification. This may occur when the Division of Agriculture has someone in your area.

**Affidavit of Eligibility:**

I, the undersigned, do hereby certify that I produce a product (or products) in Alaska, and that this product (or products) satisfies the requirements of the Alaska Grown program, as specified by the Department of Natural Resources, Division of Agriculture, and I request that I be authorized to use the Alaska Grown program, as specified above. In addition, I take full responsibility for the proper use of said logo in accordance with the Director's Policy (<http://dnr.alaska.gov/ag/Marketing/AKGrownDirectorsCertificationPolicy010410.Pdf>) requirements of the Division of Agriculture. I understand that, if in violation of policy, this membership may be terminated and my listing removed from the Source Book, by the Division of Agriculture, for good cause.

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**Owner's/Operators Signature**

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**Date**

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**Alaska Division of Agriculture Authorization Signature (Division use only)**

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**Date**

**Department of Natural Resources**  
**Division of Agriculture**  
**Alaska Grown Certification Program**  
**Directors Policy**  
**4/1/2016**

**Purpose**

The purpose of this policy is to strengthen and improve the Alaska Grown certification program by implementing significant changes and providing more clarification.

**Alaska Grown Program**

The Division launched the statewide Alaska Grown agriculture products certification program in 1986. Designed to highlight and promote farm products in the marketplace, the program was and has continued to be a success.

**Alaska Grown logo**

The Alaska Grown logo (logo) is registered both federally and within the State. The logo is circular with the yellow words "Alaska Grown" printed across a green map of the state of Alaska on a blue background. The perimeter of the logo is rimmed with yellow and all features and letters are outlined in black. The designated colors for the Alaska Grown logo are on file at the Division. Modification of the Alaska Grown logo or logo colors requires prior written approval from the Division.

**Permitted use**

A farmers market, grocery, or restaurant may use or display the Alaska Grown logo on its premises without written authorization from the Division, only if:

- (1) used or displayed for the direct promotion, marketing, or advertising of Alaska Grown agricultural products offered for sale at the farmers market, grocery, or restaurant; and
- (2) the Alaska Grown logo depiction was obtained directly from the Division.

No person may use the Alaska Grown logo directly or indirectly for any partisan political purpose.

**Agricultural product application**

A person seeking to use or display the Alaska Grown logo for the promotion, marketing, advertising or sale of an agricultural product must submit a completed Alaska Grown product application to the Division.

Products that qualify for certification under the Alaska Grown program include:

- (1) a vegetable or fruit grown for a minimum of 90 percent of its lifecycle in the state;
- (2) a seed harvested from a product meeting at least one of the requirements of this section;
- (3) a processed feed product with at least 75 percent of its ingredients being Alaska Grown;

- (4) livestock grown in the state for a minimum of 51 percent of its life;
- (5) an egg produced from poultry, while the poultry is in the state;
- (6) an apiculture product, such as honey, wax, comb or pollen, produced while the bees are in the state;
- (7) an animal fiber produced from Alaska Grown livestock;
- (8) an imported live woody plant grown outdoors in the state for a minimum of two years and bearing a hang-tag stating the location where the plant was acclimated and pointing out that it was not started in Alaska;
- (9) a nursery or greenhouse plant, imported into the state as a rooted cutting or propagule and grown to a saleable product with at least 50 percent of its production time being within the state;
- (10) a plant, tree, grain, or grass grown to a finished product in the state; or
- (11) a byproduct or processed product with the principal ingredient meeting at least one of the requirements of this section. Water is not considered an ingredient under this section.
- (12) a mariculture product or an aquaculture product grown in captivity and under positive control in Alaska or in Alaska waters and following the requirements of this section.

The Division will, within 20 days of receipt of a complete application, notify the applicant in writing of the approval or denial of the application.

#### **Promotional merchandise application**

An Alaskan non-profit agricultural organization seeking to use or display the Alaska Grown logo must submit a completed promotional merchandise application to the Division. Included with the application will be:

- (1) a statement explaining the intended use of the Alaska Grown logo;
- (2) evidence that the promotional merchandise will be sold by the non-profit agricultural organization whose purpose is to promote or support the state's agricultural industry;
- (3) a description or sample of the promotional merchandise to display the Alaska Grown logo;
- (4) a statement acknowledging that the state owns all rights and interests in the Alaska Grown logo; and
- (5) upon request, any additional information, records or samples reasonably necessary to support or clarify the application.

The Division will, within 20 days of receipt of a complete application, notify the applicant in writing of the approval or denial of the application.

#### **No rights before license agreement**

The filing of an application does not in any way vest any right in the applicant to use or display the Alaska Grown logo pending issuance of a licensing agreement by the Division.

### **Agricultural product license agreement**

Upon satisfactory review of an application, the Division will issue a license agreement which, among other things, will provide:

- (1) The license is non-transferable, non-assignable and non-exclusive;
- (2) The license may be terminated by the Division for good cause; and
- (3) The term of the license shall not exceed 4 years.

It is the licensee's responsibility to verify that a current license agreement is on file with the Division prior to using the Alaska Grown logo. The licensee must inform the Division of any change in mailing address or telephone number.

### **Promotional merchandise license agreement**

Upon satisfactory review of an application, the Division will issue a license agreement, which among other things, will provide:

- (1) The license is non-transferable, non-assignable, and non-exclusive;
- (2) The license may be terminated by the Division for good cause;
- (3) The term of the license is for a period of two years with an optional two year renewal;
- (4) The licensee shall only use its net proceeds from the sale of Alaska Grown promotional merchandise to promote or support the state's agricultural industry;
- (5) The licensee shall maintain, for Division inspection, books and accounts of sales, transactions, expenses, costs, and expenditures relating to the production, sale and distribution of Alaska Grown promotional merchandise, and the use of its net proceeds; and
- (6) The licensee shall submit to the Division on an annual basis the accounts and records reasonably necessary to support or clarify compliance with the license agreement, such as, but not limited to:
  - (A) tax returns;
  - (B) Detailed financial and other accounting statements;
  - (C) Projected income and expense statements; and
  - (D) Financial statements prepared by a certified public accountant, at the licensee's expense.

It is the licensee's responsibility to verify that a current license agreement is on file with the Division prior to using the Alaska Grown logo. The licensee must inform the Division of any change in mailing address or telephone number.

### **Misrepresentation**

No person may misrepresent the origin, quality, or Division approval of a product under the Alaska Grown certification program by means of mislabeling, deceptive packing, oral assertion, or by any other manner or use of the Alaska Grown logo.

### **Definitions**

- (1) “active management” means involving personal effort, direct involvement, maintenance and action to take charge or care of promoting the growth of a plant or animal and does not include the harvesting of wild products such as berries, berry like fruits, leaves, flowers, mushrooms, lichens, bark, branches, twigs, roots and seeds;
- (2) “agricultural product” means a product produced by way of horticulture, dairying, livestock production, fur farming, apiculture, grain production, vegetable production, fruit production, and related forms of agriculture;
- (3) “agriculture” means the science, art, and business of producing crops, livestock, dairy, insects, agricultural products, or related byproducts through active management;
- (4) “animal fiber(s)” means a fiber harvested from livestock such as wool;
- (5) “apiculture” means beekeeping for the sale of honey, or related byproducts;
- (6) “byproduct” means a secondary commodity produced from an agricultural product;
- (7) “crops” means small grains, seeds, forages, fruits, vegetables, tubers, fungi, and other cultivated plants;
- (8) “director” means the director of the Division of Agriculture in the Department of Natural Resources or the director’s authorized agent;
- (9) “Division” means the Division of Agriculture in the Department of Natural Resources
- (10) “licensee” means a person who has executed a current and valid written license agreement with the Division to use the Alaska Grown logo;
- (11) “livestock” means domestic animals raised for agricultural purposes, excluding the breeding or training of horses;
- (12) “mislabel” means the presence of a statement, design, logo, or device, upon a product, package, label, placard, or advertisement that in any way suggests, advertises, or promotes an agricultural product or promotional merchandise product as being connected to, approved by, or associated with the Alaska Grown certification program, when said product does not in every respect comply with this policy document;
- (13) “net proceeds” means the gross revenues from the sale of promotional merchandise, less cost of goods sold and all reasonable and necessary direct expenses incurred by the licensee in connection with such sale;
- (14) “person” includes firm, corporation, company, association, cooperative, partnership or business combination of any nature, whether for profit or not-for profit;

(15) “plant” means a whole or part of a plant, tree, shrub, vine, fruit, vegetable, seed, bulb, stolon, tuber, corm, pip, cutting, scion, bud, graft, or fruit pip;

(16) “promotional merchandise” means merchandise approved by the Division for sale by authorized promotional merchandise licensees, such as clothing depicting the Alaska Grown logo, used to advertise or promote the recognition of the Alaska Grown program or Alaska Grown products;

(17) “sold or sale” includes offering for sale, exposing for sale, having in possession for sale, exchanging, bartering and trading; and

(18) “state” means the State of Alaska.