

STATE OF ALASKA

DEPARTMENT OF NATURAL RESOURCES

DIVISION OF AGRICULTURE

SEAN PARNELL, GOVERNOR

- **CENTRAL OFFICE**
1800 GLENN HIGHWAY, SUITE 12
PALMER, ALASKA 99645-6736
PHONE: (907) 745-7200
FAX: (907) 745-7112
- **NORTHERN REGION OFFICE**
1648 S. CUSHMAN ST., #201
FAIRBANKS, ALASKA 99701
PHONE: (907) 328-1950
FAX: (907) 328-1951
- **PLANT MATERIALS CENTER**
5310 S. BODENBURG SPUR
PALMER, ALASKA 99645-9706
PHONE: (907) 745-4469
FAX: (907) 746-1568



Friday, April 30, 2010

2010 Alaska GROWN Alaska Teachers' Scholarship Program

Applications must be received by close of business (5:00 pm) August 31, 2010. Preferred method to receive applications is via email. The application does not require a signature, so sending it in as a Word Document is appropriate. If this is not possible, you may also submit via fax, mail or in person to the Alaska Division of Agriculture, Central or Northern Region Office (see above).

Make sure to provide the name, address, email address and telephone number for the primary applicant.

Proposal Due Date: August 31, 2010

Applicants Notified by: September 17, 2010

Proposal Requirements:

1. Projects must be focused on eligible *specialty crops*: fruits, vegetables, and nursery crops including floriculture. **Ineligible crops include:** feed crops, livestock, dairy products, eggs and aquaculture products.
2. This is a scholarship, so no matching time or funds are required.
3. Application *must* be typed. Please use 12-point font and one-inch margins.
4. Each project must have a title page that includes the project title and your contact information.
5. Begin the proposal with a ½ page abstract, and then address each question outlined under "proposal content." A successful project will provide clear goals and objectives and will clearly state how you intend to evaluate the success/ challenges of your curriculum. The goals and objectives need to be specific, well-structured and brief.
6. Please make sure the proposal is *no more* than 2 pages, including the budget.

"Develop, Conserve, and Enhance Natural Resources for Present and Future Alaskans."

Proposal Content Requirements:

Project abstract: Provide a ½ page summary of the project and its objectives and then address the questions below:

1. Provide bullet points on what your curriculum will cover, and if you will be working collaboratively with another teacher/group. Explain how you will increase the students' awareness of Alaska Grown (AKG) specialty crops.
2. Identify how many students will be reached by your curriculum, (minimum of 10 for villages & 20 for all other schools) and how you will educate them.
3. Please explain how you have worked with an expert in your project area, and who you worked with. If conducting an in-classroom curriculum, please share how you worked with Vicki Naegele to verify a legitimate curriculum. (There are curriculum's available for review under [AITC Lessons](#).)
4. Verify that you will conduct two surveys, and that you understand the purpose of these surveys. Prepare a sample survey. Surveys must include specific AKG specialty crop questions.
5. Identify what items will be purchased with the scholarship funds, using the budget sheet provided. Please support with narrative in the proposal content.
6. Please state that you understand all the contract requirements (listed under the "Request for Proposals – RFP) and if awarded you will fulfill those requirements.

Submission Requirements:

Make sure to provide the name, address, email address and telephone number for the primary applicant.

1. Submit a completed proposal by email, fax, mail, or in person to the Alaska Division of Agriculture, Central or Northern Region Office (see above). Emailing in a Word Document is acceptable.
2. Proposal *must* be received by end of business (5:00 pm) in the Division of Agriculture offices on August 31, 2010. Proposals received after the deadline will not be considered for funding.
3. Each project must have a title page including the title and your contact information.
4. Limit your proposal to **2 pages, including the budget. The title page does not count.**
5. Project cannot be a repeat of a previous project submitted for this scholarship grant.

The Division of Agriculture has written a sample proposal. Please follow the format displayed on the sample proposal. The Division has also provided a sample budget outline to follow. Use this when presenting your budget information. This budget outline is in Microsoft Excel. You can download it off of our website and save it to your computer, to use. The budget worksheet will automatically total the numbers you enter. Please go to: <http://dnr.alaska.gov/ag/index.htm> - and under "Marketing, click on [Grants](#) then [Teachers Scholarship](#), to access these documents. If you can, click directly on "Teachers Scholarship in this document and it will take you straight there!

If you have any questions when working on this proposal please Patricia O'Neil at Patricia.ONeil@alaska.gov or (907)761-3858.