



# Permit Application

## For the Construction, Maintenance and Use of Private Docks on State Park Lakes

Within the Matanuska-Susitna Valley Area

GP For Official Use Only  IP

PARKS PERMIT NO. : \_\_\_\_\_

PERMIT FEE/DATE PAID: \_\_\_\_\_

AUTH BY/DATE: \_\_\_\_\_

HABITAT PERMIT NO. : \_\_\_\_\_

**Is the Applicant:**      Owner of the upland property from dock      Agent/Contractor

<b>Owner:</b> _____	<b>Agent:</b> _____
<b>Address:</b> _____	<b>Address:</b> _____
_____	_____
<b>Phone:</b> _____	<b>Phone:</b> _____
<b>Fax:</b> _____	<b>Fax:</b> _____
<b>Email:</b> _____	<b>Email:</b> _____

**Is requesting authority to: (check all that apply)**

- |   |  |
|---|--|
| <input type="checkbox"/> Construct a New Dock<br><input type="checkbox"/> Replace an Existing Dock<br><input type="checkbox"/> Permit Renewal # _____ | <input type="checkbox"/> Modify or Add to an Existing Dock<br><input type="checkbox"/> Routine Maintenance of an Existing Dock<br><input type="checkbox"/> Permit an Existing Dock,<br>Date Constructed: _____ |
|---|--|

**PROJECT LOCATION**

1. Lake Name: \_\_\_\_\_ Anadromous? Y N (If yes, ADFG Habitat Permit Required)
2. Legal Description: Township \_\_\_\_\_; Range \_\_\_\_\_; Section # \_\_\_\_\_
3. Mat-Su Borough Tax Lot ID Number: \_\_\_\_\_
4. Street Address of Upland Lot: \_\_\_\_\_
5. Dates of Proposed Construction - Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_
6. Attach Map(s) - Showing the following:
 

<input type="checkbox"/> Overview of waterbody showing upland lots at and adjacent to dock site (see Fig 1 example) <input type="checkbox"/> Proposed dock location relative to property boundaries, projected waterward to lake center	<input type="checkbox"/> Distance of dock from closest property boundary <input type="checkbox"/> Adjacent docks, showing distance to (if within 100 feet)
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**CONSTRUCTION**

7. Briefly describe the work proposed, if not listed above: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
8. Attach Dock Plan/Drawing - Showing the following details:
 

<input type="checkbox"/> Construction bounds, including where starts at or above Ordinary High Water mark and lakeward termination point <input type="checkbox"/> Total Length from Ordinary High Water: _____	<input type="checkbox"/> Length and width of each dock section, including gangway as assembled <input type="checkbox"/> Total Size (square feet): _____ <input type="checkbox"/> Attach Photos if Existing Dock
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9. Anchoring System - Check and complete all those that apply.

- Pile Supported Dock       Floating Dock
- a. Number of Piles \_\_\_\_\_; Diameter of Piles \_\_\_\_\_; Pile Material \_\_\_\_\_
- b. Anchor Construction \_\_\_\_\_
- c. Anchor Attachments (cable, chain, etc) \_\_\_\_\_
- d. \*Crib (for existing docks only, describe dimensions and fill material) \_\_\_\_\_
- e. Will the dock be removed from the water during the winter? \_\_\_\_\_
- f. Other \_\_\_\_\_

10. Construction Materials - Check and complete all those that apply.

- a. Decking materials: Pressure treated wood \_\_\_\_\_; Type of treatment \_\_\_\_\_  
Untreated \_\_\_\_\_ Other \_\_\_\_\_
- b. \*Were any existing parts of the dock constructed with Creosote or Penta treated woods? \_\_\_\_\_
- c. If yes, please describe \_\_\_\_\_
- d. Flotation – Please describe: \_\_\_\_\_

\* If used, may not qualify for a General Dock Permit

A \$50.00 non-refundable Application Fee is required for all boat dock permits. Checks should be made out to **State of Alaska** and submitted to the **Division of Parks and Outdoor Recreation**. Additional General Permit Fees will normally be waived since minimum staff time is involved with permit processing, and in the interest of promoting sustainable and properly constructed docks on state park lakes.

**Permit Term:** This permit shall be valid as long as the dock is functional, receives major maintenance, or is replaced.

*I certify that I have read and understand this permit, including all permit conditions and stipulations, and I agree to strictly abide by all the conditions of this permit, and I affirm that all information provided herein is accurate. Permit is NOT valid until signed by both agency representatives and owner.*

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

**STATEMENT OF OWNER AUTHORIZATION**

I hereby authorize \_\_\_\_\_ to act on my behalf as my agent in the processing of this application and to furnish, upon request, information in support of this permit application. Application is hereby made for a permit or permits to authorize the work described in this application. I certify that the information in this application is complete and accurate. I further certify that I possess the authority to undertake the work described herein.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

**STATEMENT OF AGENT AUTHORIZATION**

Application is hereby made for a permit or permits to authorize the work described in this application. I certify that the information in this application is complete and accurate. I further certify that I possess the authority to undertake the work described herein or am acting as the duly authorized agent of the owner.

\_\_\_\_\_  
Agent Signature

\_\_\_\_\_  
Date

# Dock Structure Permits

This permit hereby authorizes the construction, use or maintenance of new or existing personal use docks that meet the specifications listed below on Division of Parks and Outdoor Recreation (DPOR) managed lakes within the Matanuska-Susitna Borough, pursuant to the following authority:

11 AAC 18.020(a)(4) by the Alaska Department of Natural Resources, Division of Parks and Outdoor Recreation.

Two types of permits are applicable, either a General Dock Permit or Individual Dock Permit. The difference between the two is the General Dock Permit can be found consistent with the below General Dock Permit Requirements. Therefore, an expedited review may occur quickly if an application is complete.

The Individual Dock Permit is required if the proposed project includes conditions outside of the General Dock Permit. As such, it may require additional agency review including additional documentation and may take two months or longer to authorize. It must be noted that Individual Dock Permits are not likely to be authorized for structures that exceed the General Dock Permit requirements for reasons other than extenuating circumstances beyond the control of the applicant. For example, the desire to have a larger dock to accommodate larger or more vessels is not sufficient justification.

**General Dock Permit Requirements:** The General Dock Permit is subject to ALL of the requirements listed below.

- A. Dock Definition: A dock is defined as an open structure without walls or roof that is designed and used for access to and from the water rather than for storage, residential use, or other purposes not directly related to vessel moorage and water access.
- B. This permit applies only to lakes, and does not apply to docks located in rivers and streams nor does it apply to docks that may be used for commercial purposes.
- C. This permit does not authorize the construction or maintenance of covered docks, platforms, decks, boat launches, boat lifts or boat houses.
- D. This permit is only valid for personal use docks constructed by, or with the written permission the upland property owner.
- E. Only one dock is allowed per lot.
- F. No structure may be constructed or maintained in such a way as to infringe upon a neighboring lot's riparian interests. A setback of at least 10 feet is required from a line projecting water-ward towards the center of the lake, from the applicant's lot line intersection with the lake.
- G. Pile supported or floating docks may be allowed. On new docks, gabion or crib-type supports below OHW are not authorized under a General Permit.
- H. Dock size may be no larger than 400 square feet, except on Big Lake whereby the maximum size is 450 square feet.
- I. Docks may not extend more than 40-feet offshore of the ordinary high water (OHW) mark, except on Big Lake where docks may not extend more than 50-feet offshore. No dock may extend more than 25% of the width of a narrow channel or passage. Exceptions to length restrictions are:
  1. When the water depth is less than 4 feet (measured from OHW level) at the lakeward terminus, dock length may be extended to reach the 4 foot depth;
  2. When the length is inconsistent with neighboring docks such that boat navigability is compromised.
- J. Only a single walkway (a maximum width of 6 feet) leading directly offshore may be located within the first 15-feet from the nearest shoreline. Walkways across riparian zones will be preferably constructed of light

penetrating materials. Clearing of lakeshore (riparian) vegetation at or below OHW will be limited to that necessary to achieve reasonable access.

- K. With the exception of where dock sections might intersect, no portion of a new dock may exceed 10-feet in overall width.
- L. Docks shall be located offshore from any floating wetland vegetation (bogs).
- M. For new docks, flotation shall be of materials which will not become waterlogged or sink when punctured. Closed cell (extruded) expanded polystyrene or equivalent material of good quality and manufactured for marine use is required. Lesser quality foam bead flotation may be authorized if it is encased in a protective coating to prevent deterioration with resultant loss of beads. For existing docks, un-encapsulated foam or other flotation will be authorized until it has either: deteriorated to the point of releasing beads; is no longer functional; or capable of supporting the structure. When any of these conditions are met, the flotation material must be replaced as if new construction.
- N. The wooden portions of docks, access ramps, abutments, or piling shall be constructed of either untreated lumber, ACQ pressure treated lumber (Ammoniacal Copper Quat), or ACZA pressure treated lumber (Ammoniacal Copper Arsenate). Creosote treatment will not be authorized.
- O. Wooden dock components may not be painted or treated with any preservative other than as described above. Corrosion treatments for metal dock components shall be applied in an upland location prior to construction over water.
- P. This permit is not valid for dock construction or maintenance outside the boundaries of the Alaska State Parks System.
- Q. Installation and removal of docks and associated pedestrian access ramps (not boat launches) shall be conducted in such a manner that prevents damage, removal, or alteration of naturally occurring vegetation.

All construction or maintenance activities must be included in the application or if necessary, in a written project description. These project plans are hereby incorporated, by reference, into this permit. Future construction or maintenance activities must be authorized under a new permit or permit amendment.

**Advisories:**

- The Department of Fish and Game, Division of Habitat requires permits for any structure placed within an anadromous water body, including, but not limited to: Nancy Lake, Red Shirt Lake, Lynx Lake, Butterfly Lake, and Big Lake. This permit is REQUIRED before a General Dock Permit is issued by the Division of Parks. For more information, contact the Palmer office at (907) 861-3200.
- The U.S. Army Corps of Engineers (COE) may also require written authorization for your dock. Contact the COE in Alaska at (800) 478-2712 for further information.
- If any portion of the project is located in a federally designated flood hazard area, contact the Matanuska Susitna Borough, Code Compliance Division for information and instructions at (907) 745-9865.
- The Nancy Lake State Recreation Area is currently undergoing a management plan revision that may alter dock policies at a future date, and the terms of General Dock Permits may be revised at that time.

Various lakes within the Matanuska-Susitna Borough have been specified as being important for the spawning, rearing, or migration of anadromous fish pursuant to AS 16.05.871. It is possible that a variety of resident fish species also reside in the lake where you are constructing your dock.

## Special Stipulations

In accordance with 11 AAC 18.020, approval is hereby given for dock construction and maintenance as specified herein, and subject to the following:

1. Disturbance of the shoreline and bank below the ordinary high water line, including bank cuts, slopes, and fills, is prohibited. Any exposed earthwork attributable to this project shall be isolated from lake waters and shall be stabilized and revegetated to prevent erosion and the introduction of sediment that may occur both during and after the project. Such work shall comply with guidelines presented in "Streambank Revegetation and Protection, A Guide for Alaska, Revised 2005". This document can be downloaded from the Alaska Department of Fish and Game website.
2. No wheeled or tracked vehicles shall be operated in any open waters. The placement of support piling and dock sections shall be done by hand or by equipment operating from shore, from a floating barge, or from the frozen water surface during the winter months.
3. Transporting and operating heavy equipment from the ice is specifically not authorized under this permit; an equipment ice-crossing permit from the Alaska Department of Fish and Game, Division of Habitat may be required separately for these activities.
4. All construction waste must be properly contained to prevent pollution or contamination of state waters. All waste, including sawdust from treated lumber, must be contained and disposed of in a suitable upland location.
5. If your dock construction or maintenance project reveals cultural or paleontological resources, you must stop work and immediately contact the State Historic Preservation Office (907-269-8720) so that consultation per Section 106 of the National Historic Preservation Act may proceed.
6. Dock Safety Marking: Dock will display a minimum of three (3), three-inch diameter (or equivalent area) reflectors located on the lake viewable sides and end of dock for maximum year-round visibility.
7. If the dock is removed from driven piles during the winter, all piles must be marked individually with a reflective marker. The reflective portion of the marker must be a minimum of three feet above the water surface.
8. Fuel Storage: Fuel, oil and other petrochemical products shall not be stored within 100 feet of the OHW in conjunction with the construction, use and maintenance of an authorized dock.
9. The Permittee shall protect from damage the land and waters, property, and resources of the State of Alaska in the area covered by and used in connection with this permit. The Permittee shall be liable to the state for any damage resulting from negligence or from the violation of the terms of this permit or any law or regulation applicable to the use of state parks or other state lands by the Permittee or by the Permittee's agents, and employees, contractors, and sub-contractors when acting within the scope of their employment.
10. Neither the construction of this project nor the use of the proposed facility shall interfere with free public use of public roads, trails, waters, or public access easements in the area.
11. When the dock is no longer being properly maintained, becomes unusable, or becomes a public nuisance or hazard to navigation, it must be promptly removed and disposed of in an approved manner at the Permittee's expense.
12. Dock permits are transferable to subsequent upland property owners upon notice, in writing, to the agency.
13. The Division of Parks shall be notified at least 48 hours prior to commencement of construction activities (745-8950, FAX 745-0938).

14. The upland property owners, or the legal guardian of minor dependents, are responsible for the actions of contractors, agents, or other persons who participate in the approved activity.
15. For any activity that deviates from this approval, the responsible party shall notify the Division of Parks and obtain written approval in the form of an individual permit before beginning the activity.
16. Any action taken that increases the scope of the approved activity or that negates, alters, or minimizes the intent or effectiveness of any stipulation contained in this permit will be deemed a significant deviation from the approved activity. The final determination as to the significance of any deviation and the need for an individual permit is the coordinated responsibility of both agencies. Therefore, it is recommended that the agency be consulted immediately when a deviation from the approved activity is being considered.
17. This permit is issued under the authority of 11 AAC 18.020. Please be advised that this authorization applies only to activities regulated by the Division of Parks; other agencies also may have jurisdiction under their respective authorities. This approval does not relieve you of the responsibility for securing other permits: state, federal, or local. You are still required to comply with all other applicable laws.
18. In addition to the penalties provided by law, this permit may be terminated or revoked for failure to comply with its provisions or failure to comply with applicable statutes and regulations. The Division of Parks reserves the right to enforce all other park regulations that are in effect for any particular park unit.
19. The recipient of this permit (the responsible party or Permittee) shall indemnify, save harmless, and defend the State of Alaska, its agents, and its employees from any and all claims, actions, or liabilities for injuries or damages sustained by any person or property arising directly or indirectly from permitted activities or the Permittee's performance under this permit. However, this provision has no effect if, and only if, the sole proximate cause of the injury is the State of Alaska's negligence.
20. This permit decision may be appealed in accordance with the provisions of AS 44.62.330--44.62.630.

Attachments:

1. Drawings/Plans
2. Maps
3. Photos (existing docks)